

**Minutes of Farndon Parish Council held on Monday, 1<sup>st</sup> August 2016 at 6.30pm in the Parish Council Room**

**Present:** Councillor M Baker, in the Chair  
Councillor Mrs M Bayne  
Councillor A Duckmanton  
Councillor Mrs J Gafney  
Councillor I Millner  
Councillor M Oldham  
Councillor J Teixeira-Gomes

**Also in attendance:** District Councillor K Walker, John Dodson (FREG), and Peter Davis

FPC16-037 Apologies for absence

Apologies for absence were received from County Councillor Mrs Saddington.

FPC16-038 Co-Opted Members

Prior to the commencement of the meeting, the Chair welcomed Councillor Mrs Jean Gafney and Councillor Iain Millner to their first Parish Council following their co-option at the June meeting.

FPC16-039 Declarations of interest

It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

FPC16-040 Minutes of the Parish Council – 27<sup>th</sup> June 2016

The minutes of the meeting held on Monday, 27<sup>th</sup> June 2016 were accepted as a true and correct record and signed by the Chairman.

FPC16-041 County Councillor Report

No report was presented as apologies had been given.

FPC16-042 District Councillor Report

The Chair suspended the meeting at 6.33pm for Councillor Walker to present his report. Councillor Walker advised that there was very little to report from the District Council.

The Chair thanked Councillor Walker for his report and reconvened the meeting at 6.35pm.

FPC16-043 Farndon Residents Environment Group

The Chair suspended the meeting at 6.36pm to allow John Dodson to present the report.

Mr Dodson reported that litter picks and Himalayan balsam pulls had recently been undertaken by the group. Mr Dodson was pleased to report that the pulling of the balsam was having an effect on the spread and a further pull had been scheduled for Sunday, 7<sup>th</sup> August. A date was needed for the ponds to be inspected by FREG, Councillor Gomes and the Clerk. It was AGREED that the Clerk would liaise with both parties for a mutually convenient date and time.

The footpath that connects from Marsh Lane to Crees Lane was reported to be very overgrown and needs to be cut back as it was impeding access.

The Clerk advised that this would be passed on to the Village Handyman.

The Chair asked Mr Dodson to extend the thanks of the Parish Council on to members of FREG for the hard work undertaken to keep the village tidy. He advised that information had been received that Beryl Leveroni had passed away at the end of May and asked that this be shared with members of FREG as Mrs Leveroni had previously been involved with the group.

The meeting was reconvened at 6.45pm.

FPC16-044 Public 10 Minute Session

No questions were raised.

FPC16-045 Proposed Cricket Club Pavilion

Prior to consideration of this item Councillor Duckmanton declared a personal interest as President of the Cricket Club.

Members had met with the Cricket Club prior to the commencement of the meeting to view the proposed plans and to gain an idea of the scale of the pavilion compared with the existing building.

The pavilion would all be at ground floor level, provide disabled access and disabled toilets and would conform to building regulations.

The general consensus from Members that had seen the plans was that the building be supported. However, the Cricket Club would be asked to forward electronic copies of the plans to circulate to all Members for information.

A 30 year lease would be needed and it was AGREED that the Clerk should check the terms of the current lease and report back to Members on action that may need to be taken.

It was proposed by Councillor Baker, seconded by Councillor Oldham, and carried unanimously that the Cricket Club be advised that, in principle the Council were in agreement with the pavilion, subject to planning permission being granted.

The Club intended to arrange an open evening to invited residents to view the plans for the new pavilion.

FPC16-046 Newark Half Marathon – Sunday, 14<sup>th</sup> August

The Chair suspended the meeting at 6.55pm to allow Peter Davis, organiser of the Newark Half Marathon, to update Members on plans for the event.

Mr Davis explained the route that was being taken and the relevant timings, circulating a leaflet to Members to confirm that information.

The event was fully subscribed with 1,000 runners taking part and had NCC and AAA County Championship Status for any Nottinghamshire resident running it.

Mr David hoped that the event would be well received and supported by villages and the wider community.

The Clerk confirmed that a Road Closure Notice had been received from Nottinghamshire County Council and a copy had been circulated to Members for information.

FPC16-047 Parish Council Matters

(a) **Draft Lease in respect of St Peter's Early Years**

The Clerk advised that she had met with the Council's solicitors regarding outstanding matters which had been put to the Early Years Committee. A revised lease will be circulated to Members once received.

(b) **To discuss the number of Parish Council meetings held per month**

Councillor Oldham asked whether the number of meetings held per month should be increased which would allow more debate on important matters.

Following discussion it was proposed by Councillor Oldham, seconded by Councillor Gomes and agreed unanimously, that additional Parish Council meetings be convened as and when required.

(c) **To receive details of the Memorial Bench for HM The Queen's 90<sup>th</sup> Birthday**

The Clerk advised that a site visit had recently been made by the Senior Highways Liaison Officer of Via East Midlands Ltd to agree the locations of the two benches.

There was no objection, in principle, to the siting of the benches but installers would need to be qualified and insured to work in the highway. Further information was awaited from Via to forward to the suppliers to ascertain if they were suitably insured for this.

The Clerk had confirmed with Via that the Parish Council were aware that the benches would remain their responsibility and would be maintained accordingly.

(d) **To receive the results of the Housing Needs Study**

The Clerk referred to the recently received Housing Needs Study produced by Midlands Rural Housing following the survey carried out in the Parish in May/June 2016.

The results showed there was a need for up to 11 affordable home and 7 open market homes for local people enabling them to be suitably housed within the community.

It was AGREED that the report be circulated to all Members to enable them to read and fully understand the results of the survey.

(e) **To receive the minutes of the Newark Healthcare Consultative Group**

Members received and noted the minutes of the meeting held on Tuesday, 19<sup>th</sup> July, which had been attended by Councillor Oldham.

The projected date for moving across to the new trust was 1<sup>st</sup> October 2016 but there were a few matters to resolve before this could be confirmed.

It was AGREED that the Clerk circulate a copy of the minutes to Members for information.

FPC16-048 Financial Matters

(a) **To consider the purchase of capital equipment for grass mowing**

The Chair brought forward agenda item 13 (d) regarding the purchase of capital equipment.

The Chair explained that it had been necessary to purchase a trailer to use for collecting waste from the dog bins. The Clerk had reported that the trailer pulled behind the bicycle was irreparable and needed to be condemned. Research had been undertaken in finding a replacement but on reflection it was felt more appropriate to seek an alternative means of carrying the waste. A trailer was available for the John Deere ride-on mower and after consultation with the Chair one was purchased at a cost of £195 plus a tow hitch at a cost of £47.13.

Members AGREED and ratified the cost of the trailer and tow hitch at a total cost of £242.13 . It was also AGREED that the bicycle trailer be condemned and removed from use with immediate effect.

The Chair then reported that, following the purchase of the trailer, the John Deere ride-on mower had suffered a breakdown to the cutting mechanism which would incur a £900 plus repair bill.

The Clerk had requested a new ride-on mower be purchased, with the existing one downgraded to use as a vehicle to facilitate a more efficient dog bin emptying service, with the cutting mechanism removed. This had been agreed by the Chair subject to a discussion being held with the Village Handyman to determine his views on what equipment would best suit his needs and a report being put before the Parish Council.

A discussion had taken place and visits made to local Agricultural equipment suppliers to see what equipment was available.

Following these visits, the Village Handyman had confirmed that an updated model of the existing John Deere ride-on mower would best suit his needs.

Quotations had been received from three John Deere main dealers.

It was AGREED that the Clerk would review the quotations and undertake a compare and contrast exercise. Delegated authority was given for an order to be placed based on the one that would provide the best value for the Council.

FPC16-049 Update Reports from Chairs

(a) **Planning**

**16/01110/HPRIOR – 2 Brockton Avenue, Farndon, Newark, NG24 4 TH – Householder prior approval for rear single storey extension. The length that the extension extends beyond the rear wall of the original house: 3.350 m Eaves height of the extension: 2.400m Maximum height of the extension: 3.500m**

It was AGREED that delegated authority be given to Councillor Baker to respond to this application with comments to be ratified at the 26<sup>th</sup> September 2016 meeting.

**Decision Notice – Felling of 1 No. Dead Cyprus Leylandii at Farndon Church Yard**

Correspondence had been received from Newark & Sherwood District Council confirming that the work could be undertaken to fell the dead Cyprus Leylandii in the Church Yard.

The Council's contractor would be made aware and the Church advised when the work would be undertaken.

**Decision Notice - 16/00944/FUL – 37 Brockton Avenue, Farndon – Householder application for proposed two storey side extension**

Members received and noted the decision notice granting planning permission for the proposed extension.

(b) **General Purposes**

**Oak Avenue**

Councillor Oldham referred to the obscured 'Oak Avenue' street sign on the side of a bungalow.

It was AGREED that the Clerk log this with Newark & Sherwood District Council.

### **Overgrown Foliage on Footpath**

The footpath that went from the end of Marsh Lane through to the River Trent was reported as being overgrown and in need of cutting back.

It was AGREED that the Clerk would liaise with the Village Handyman to address this issue.

### **Village Gate Sign**

It was AGREED that the Clerk would report back to the September meeting on costings for a gate sign at the entrance to the village.

## **(c) Playing Field**

### **Completion of Weed Spray of Playing Field**

Councillor Duckmanton confirmed that the playing field had been sprayed for weeds. These were now slowly dying back.

### **Fence behind Goal Posts**

The screen behind the goal posts has now been inspected and the ground worker would be returning to put in more substantial foundations and reinstate the screen.

Following discussion it was AGREED that the instability of the fence posed a Health & Safety risk to users. Members requested the Clerk to seek confirmation of an installation date within 7 days.

### **Play Area Equipment**

The Clerk advised that a response had now been received regarding the cable runway chain and holds for the climbing wall.

As the annual play area inspection was due it was AGREED to review requirements for the whole of the play area once the report was received.

### **Request to use the Playing Field for a Charity Event on 4<sup>th</sup> September**

Councillor Duckmanton advised that a local resident was seeking permission to use the playing field for a charity event on 4<sup>th</sup> September. It would revolve around a football tournament and would be raising funds for Luca Cosgrove and other local charities.

The Cricket Club would be open to provide a bar facility but plastic glasses would be used.

It was AGREED that the Clerk seek confirmation from the Memorial Hall whether or not there were any events booked on 4<sup>th</sup> September.

The Clerk advised that, if the event were to proceed, the Council would need to see relevant public liability insurance certificates from any providers of equipment, including bouncy castles.

### **Newark Castle Cycling Club**

Councillor Duckmanton confirmed that a meeting had been held with the Club to discuss their requirements in greater detail. The use of the Cricket Club had been discussed with the Committee who were agreeable to providing facilities.

It was AGREED that the Club be offered the use of the field on a 6 month trial basis, subject to an arrangement being reached between the Cricket Club and Parish Council on remuneration.

### **Hedge - Farndon Bowling Club**

The Clerk advised that the Club had been requested to trim the outside of the hedge.

## **(d) Cemetery**

### **Update on Cemetery Regulations**

Councillor Mrs Bayne confirmed that revisions continued to be made to the Cemetery Regulations. A copy would be circulated to Members once complete for ratification at the September meeting.

In response to a question by Councillor Mrs Gafney, it was confirmed that measures were being taken to address the amount of dead tributes and flowers. Notices would be circulated to Members once complete.

### **To ratify works to a dangerous tree branch in the Cemetery**

Councillor Mrs Bayne advised that work had been undertaken to remove a tree branch that could pose a risk to users of the Cemetery.

Members ratified the cost of the work in the sum of £190.

## **(e) Ponds & Riverside**

### **Further vandalism to picnic benches on Picnic Area**

The Clerk reported that the picnic benches had unfortunately suffered further vandalism. This had been reported to PCSO Munro who had requested that if any more incidents occurred they be logged with the Police.

An account had been established with a timber merchant so that the Village Handyman could easily access supplies to make repairs.

### **Proposed Wording for Fields in Trust plaque**

The Clerk sought approval from Members for wording for the Fields in Trust plaque for the picnic area.

It was AGREED that this read:

- Riverside Picnic Area
- For the Enjoyment of All Visitors

### **Litter**

Councillor Gomes reported that there had been a marked increase in litter around the

riverside. The Clerk advised that she would ask the Village Handyman to monitor these on a daily basis.

#### **Riverside Car Park**

Councillor Gomes reported that the area was in need of sweeping and grass cutting back.

The Clerk advised that she would add this to the Village Handyman's schedule.

#### **BT Kiosk – Main Street**

The Village Handyman to be asked to sweep the interior to make the kiosk more user friendly.

#### **Dog Signs**

The signs were still required.

#### FPC16-050 Financial Matters

##### (a) **To consider accounts for payment in accordance with the circulated schedule as at 1<sup>st</sup> August 2016**

Members AGREED payments in accordance with the circulated schedule outlined below.

<b>To</b>	<b>Amount</b>	<b>Description</b>
UK Fuels	£174.17	Fuel for equipment
J R Mowers	£54.93	Blade & Strimmer Cord
Screwfix	£56.38	PPE & Gloves
D Lyne	£342.00	Meadow mow 13/06 Playing field mow 01/06, 16/06 & 30/06
Memorial Hall	£450.00	April, May & June
Smiths Timber	£32.56	Wood for picnic benches & sundries
J Saunders	£13.75	Reimburse for plants for Cemetery
1st Farndon Guides	£100.00	Donation - Section 137
J R Mowers	£46.64	Air Filter & Strimmer Cord
1st Farndon Brownies	£100.00	Donation - Section 137
BT	£194.17	01 May to 30 Sept 20116
PWLB Loan	£1,445.76	1st Half Year Payment
Land Registry	£40.00	Fee for RX1 Form
Land Registry	£40.00	Fee for AN1 Form
Farndon St Peters	£100.00	Donation - Section 137
J R Mowers	£290.56	Cart for ride on & hitch
Eon	£17.42	Electricity - mortuary
J Saunders	£68.87	Ink Cartridges
HMRC	£1,372.73	Q1 Payment
Various	£2,481.30	Wages
	<b>£7,421.84</b>	

- (b) **To note any receipts in accordance with the circulated schedule as at 1<sup>st</sup> August 2016**  
Members NOTED receipts in accordance with the circulated schedule outlined below.

<b>From</b>	<b>Amount</b>	<b>Description</b>
Early Years	£333.33	July Rent
Fishing Permit	£75.00	Mr Czlanke
E Gill & Sons Ltd	£455.00	Interment
E Gill & Sons Ltd	£130.00	Interment
Zurich	£2,464.98	Insurance Claim Settlement
E Gill & Sons Memorials Ltd	£135.00	Memorials
E Gill & Sons Ltd	£165.00	Interment
	<b>£3,758.31</b>	

- (c) **To note the Council's Financial Position as at 30<sup>th</sup> June 2016**  
The Clerk advised that she was able to update the Council on the financial position as at 1<sup>st</sup> August 2016. Accounts showed that £22,438.23 was available as at 1<sup>st</sup> August 2016.

A report detailing spend on individual budget heads would be circulated to Members prior to the September meeting. Thereafter, monthly reports would be submitted.

FPC16-051 To receive any correspondence

**Bus Timetable**

The Clerk circulated bus timetables received from Nottinghamshire County Council for Services 91, 354, 856 and 857.

**Plan Review Preferred Approach – Strategy Consultation**

The Clerk advised that correspondence had been received regarding the start of the consultation period which would run from 29<sup>th</sup> July to 23<sup>rd</sup> September 2016.

The District Council would be arranging a series of briefing events in early September. It was AGREED that the Clerk would keep Members informed as and when further information was received.

In the meantime, the link to the documentation on the District Council's website would be circulated to Members for information.

FPC16-052 To receive items for notification

- (a) **Overhanging Vegetation**

Councillor Gomes asked if the trees on Fosse Road could be cut back as they were encroaching on to the highway now the number of lorries had reduced on the road.

The Clerk to log on the County Council's online portal.

(b) **Alleyways**  
Councillor Gomes reported that the vegetation on the alleyways needed to be cut back.

The Clerk advised that the Village Handyman was aware and would undertake the work as a matter of priority.

(c) **Parked Lorries**  
Councillor Millner raised his concern at the number of lorries parking on the road outside the Motor Repair Garage. Initially there had only been one but this had recently increased to three.

The Clerk to query with the County Council whether or not the road was still adopted highway.

(d) **Vehicles Parked on Pavement**  
Councillor Millner commented on the number of vehicles that were being fully parked on pavements, causing an obstruction to pedestrians and queried whether anything could be done to address the problem.

The Chair advised that it was recognised as a problem within the village, however, the Police were the only agency that could issue notices and resources were limited.

The Clerk was asked to raise the matter with Inspector Clarke.

(e) **Quad and Scrambler Bikes**  
Councillor Duckmanton expressed his concern at the recent use of quad and scrambler bikes on the playing field.

It was AGREED that this be included within the Council's Farndon Focus article.

(f) **Speedwatch**  
Speeding was still a problem through the village, particularly on Marsh Lane.

It was agreed that a request for volunteers to participate in the Speedwatch programme be included within the Council's Farndon Focus article.

(g) **Office Furniture**  
Councillor Mrs Bayne asked if it would be possible to replace the current chairs.

It was AGREED that the Clerk would seek a quotation for new chairs, in conjunction with Councillor Mrs Bayne.

(h) **Early Years**  
The Clerk was asked to query with the Early Years if their external lighting was set to switch on and off at set times or whether it was on throughout the night.

(h) **Bailiffs**  
Councillor Oldham queried whether or not bailiffs were patrolling the ponds and challenging people to see if they had a permit to fish.

The Clerk advised that one of the bailiffs was active but was unclear about the other two. The Village Handyman had expressed a wish to become a bailiff so that he could assist in challenging people at the ponds.

It was AGREED that the Clerk contact the existing bailiffs to find out when they were patrolling and to see if they wanted to remain in the role.

The Village Handyman to be issued with a photo identity card to enable him to challenge with authority. The Clerk also advised Members that, if they wanted to be issued with a photo identity card themselves, they should let her know so that arrangements could be made.

**FPC16-053 Date of Next Meeting**

Monday, 26<sup>th</sup> September 2016 at 6.30pm

The meeting closed at 8.40pm