

Minutes of the Meeting of Farndon Parish Council held on Monday, 23rd October 2023 in the Parish Room, Memorial Hall at 6.30pm

Present: **Councillor M Baker (Chair)**
 Councillor Mrs M Bayne
 Councillor Mrs H Bayne
 Councillor B Boyer
 Councillor A Chrimes
 Councillor Mrs S Kingston
 Councillor P Parker
 Councillor P Rawlings

Also present, Stephen Swanwick (FREG), District Councillor Allen, Haynes and Kella

- FPC23-59** Apologies for absence
Received and accepted from Cllr Duckmanton and County Councillor Mrs Saddington
- FPC23-60** Declarations of Interest
It was AGREED that any declarations of interest would be stated by Members as required during the meeting.
- FPC23-61** Minutes of the Meeting of the Parish Council – 25th September 2023
The minutes of the meeting held on Monday, 25th September 2023, were accepted as a true and correct record and signed by the Chairman.
- FPC23-62** **County Councillor Session**
No report was presented as Cllr Mrs Saddington had given her apologies.
- FPC23-63** **Nottinghamshire County Council**
(a) To receive an update on the 90 Bus Service
Members noted information received advising that Vectare had agreed to purchase larger buses which will be operational from January 2024.
- FPC23-64** **District Councillor Session**
The Chair suspended the meeting at 6.31pm to allow Councillor Haynes to present the District Councillors report.
- District Councillors had attended some briefings recently around the A46 dualling project. The road was due to be completed in 2028. Currently, archaeological digs were taking place either side of the bypass heading towards the Cattle Market.
- Though not the lead authority on flooding, the District Council had been involved in supporting communities affected by flooding. Residents were encouraged to report any flooded properties.

Councillor Parker raised concerns at how the water had flowed, and questioned whether the groundworks being undertaken for the Southern Relief Road had impacted.

Councillor Haynes referred to the work previously undertaken by Severn Trent in preparation for the road. However, clarification would be sought from the District Council's Director of Planning.

Feedback on the support and assistance given by Newark & Sherwood District Council during the flooding was requested. The Clerk would provide a response to District Councillors.

Councillor Mrs Kingston asked whether there was any mechanism in place for District Council properties where they perhaps did not meet expected standards of maintenance.

Councillor Haynes advised that District Councillors had undertaken a walk round in the Summer with Tenancy Officers, which was an opportunity to observe. Tenancy Officers did have a formal process they could follow if required.

The Chair thanked Councillor Haynes for his report and reconvened the meeting at 6.55pm.

FPC23-65 Newark & Sherwood District Council

(a) To consider parking issues on The Meadows and Sandhill Road

Councillor Parker outlined how people who lived in The Meadows, often parked on Sandhill Road as there was no space outside their properties. It was considered that if the hedges were maintained, this would generate additional space.

Councillor Kellas advised that the District Council can install driveways at properties, but recognise that takes away a parking space on the street. The only way the District Council would get involved is if there was a demonstrated need.

(b) To consider a response to the Local Development Framework Plan Review – Second Publication Allocations & Development Management Development Plan Document – Regulation 19 Consultation

Members noted the consultation currently in process. The Clerk referred to Policy NUA/OB/1 Newark Urban Area – Open Breaks, which had been extended in the new Plan review. The Plan also included, at Policy NUA/AR/1, Archaeology – Farndon and River Devon Ice Age Landscape.

After discussion, it was AGREED that the Clerk respond as follows:

Members welcomed the extension of the Open Break area and the inclusion of a policy to protect the archaeology. However, they would wish to see the wording amended in Policy NUA/OB/1 to read 'Within land allocated on the Policies Map as Open Breaks in Newark Urban Area, planning permission will **not** be granted for built development, without exception'.

Members considered that the Open Breaks were vital to protect the individuality and identity of the village.

Councillor Mrs M Bayne queried where the additional schools and health provisions were located for the number of houses that were currently being built. The Chair advised that the Christchurch school at Middlebeck had been built to address the educational needs. In terms of the health provision, the Chair advised that this was included in the original master plan. Councillor Mrs Bayne would undertake some research on this provision and report back.

With the agreement of Members, the Chair brought forward Agenda Item 10(b). Prior to discussion on this item, Councillor Mrs H Bayne, left the room at 7.15pm.

FPC23-66 Planning – Other Matters

To note matters currently with Planning Enforcement

The Clerk referred to three items that were currently logged with Planning Enforcement.

After discussion, it was AGREED that details be forwarded to the District Councillors so that they could discuss the matters direct with Planning Enforcement Officers and report back to the Parish Council.

Councillor Mrs H Bayne rejoined the meeting at 7.27pm.

FPC23-67 Farndon Residents Environment Group

The Chair suspended the meeting at 7.28pm to allow Mr Swanwick to present his report.

FREG had undertaken a litter pick since the last meeting. In response to a question raised by the Chair, FREG confirmed that they did not litter pick on Hawton Lane.

The Clerk confirmed that the nitrous oxide cartridges found at School Lane and on Long Lane had been reported to the Police.

The Chair thanked Mr Swanwick for his report and reconvened the meeting at 7.31pm.

(a) Minutes – September 2023

Members received and noted the minutes from the Main Meeting held on 4th September 2023.

FPC23-68 Public 10 Minute Session

There were none.

FPC23-69 Parish Council Matters

(a) To receive reports from representatives on outside bodies

Councillor Mrs H Bayne provided a report on the Memorial Hall. Some concern was expressed at duties Trustees were being asked to undertake, which were not considered to be part of the role.

Discussion took place around the need for more Parish Council nominated Trustees to serve on the Memorial Hall. It was AGREED this be placed on the December agenda for discussion.

Councillor Mrs M Bayne advised that she had attended a meeting of the Newark Municipal General Charities.

(b) To consider an invitation received from Balderton Parish Council to a Remembrance Service at Newark Air Museum

Members considered the invitation received from Balderton Parish Council to a Remembrance Service at Newark Air Museum on Sunday, 12th November. It was AGREED that Councillor Parker would attend on behalf of the Parish Council.

(c) To consider a request to support the Climate and Ecology Bill

It was AGREED that this item be deferred for consideration at the December meeting.

FPC23-70 Update Reports from Chairs

(a) Chairman's Report

No report was given.

(b) Planning

Prior to consideration of the Planning applications, Councillor Mrs H Bayne removed herself from the meeting.

Applications

23/01654/HOUSE – 41 Marsh Lane, Farndon - Proposed garden building/ancillary accommodation in connection with existing

After discussion it was AGREED that, subject to a condition being applied that the building was not to be used for commercial gain, no objection be raised.

Councillor Mrs H Bayne rejoined the meeting.

Decision Notices

There were none to receive.

Tree Works

Members received and noted the following tree works:

- 23/01793/TWCA – The Old Coach House, West End, Farndon - Fell 1 No. conifer tree
- 23/01606/TWCA – 1 Marrison Court, Farndon - T1 Maple and T2 Cherry - Reduce to an end height of 8m, reduce side to provide clearance of between 1-2m from the neighbouring dwelling, mirroring amount all round to balance each tree. T3 Beech - Reduce to an end height of 7m, reduce side to provide clearance of between 1-2m from the neighbouring dwelling, mirror all round to balance. T4 Maple - Reduce to an end height of 6m, reduce side to provide clearance of between 1-2m from greenhouse and mirror all round to balance – NO OBJECTION
- 23/01651/TWCA – Chestnut Farm, 36 Main Street, Farndon – Re-pollarding 1 No Horse Chestnut tree (to previous points) to the rear of property – NO OBJECTION
- 23/01665/TPO – 3 Birchenall Court, Farndon – Undertake works to tree protected by TPO N45 as Part of Group 2 Fell 1 No. dead Lime Tree – NO OBJECTION
- 23/01765/TWCA – 7 St Peter's Close, Farndon - T1 Eucalyptus - remove tree to allow more sunlight to garden and replace with more suitable native tree. T2 Silver Birch - reduce by maximum 3 metres all-round to clear BT lines and allow more light to front of property – NO OBJECTION

Other Matters

To note matters currently with Planning Enforcement

This matter had been considered earlier on the agenda under Minute No FPC23-66.

(c) General Purposes

To consider new signage at the slipway and on the picnic area

The Clerk advised that a quotation was awaited. This matter to be deferred for consideration at the December meeting.

(d) Cemetery

To consider a review of the Cemetery fees

Members considered information received regarding income generated from Cemetery fees since 2019/20, and comparison of fees from adjacent burial authorities.

After discussion, it was AGREED that, with effect from 1st November 2023, fees for a full burial be increased to £450. This was carried with one abstention.

It was further AGREED that the fees for the burial of cremated remains increase to £250, again with effect from 1st November 2023. This was carried unanimously.

(e) Playing Field

To note the outcome of a bid to the Reaching Communities Fund of the National Lottery

Members noted the response from the Reaching Communities Fund of the National Lottery advising that the bid for funding for an upgrade to the play area had not been supported.

The Clerk would investigate alternative funding streams and put together a community consultation.

(f) Ponds & Riverside

To receive an update from the Clerk on a site meeting with Rights of Way

The Clerk advised that a site meeting had been held with an officer from the Rights of Way team. Following that, title plans of all three properties had been forwarded for information.

Statutory declarations were in the process of being obtained from the former Clerk, but images would be a key factor.

After discussion, it was AGREED that a further post be put on the Farndon Residents page and an article also included in the Farndon Focus, with the Clerk to explain in more detail why the information was required.

To note the current position with putting together information for the bid to the Severn Trent Community Fund

Members noted the current position with gathering information for the bid to the Severn Trent Community Fund. It was expected that a bid for consideration during the December round would be met.

Councillor Parker referred to the recent flooding and suggested that the Parish Council consider adopting and adapting the Environment Agency's template for communities. It was acknowledged that this needed to involve the community. It was AGREED that information be circulated in the community with a view to bringing a report back to the January meeting.

In terms of the recent flooding, the Clerk was asked to draft a response to feedback to Newark & Sherwood District Council and forward to Members for review prior to submitting.

FPC23-71 Financial Matters

(a) To consider accounts for payments in accordance with the circulated schedule

Members received and noted the accounts for payments as outlined in the circulated schedule.

(b) To note any receipts in accordance with the circulated schedule

Members received and noted the receipts as outlined in the circulated schedule.

- (c) To note the Council's financial position as at 30th September 2023
Members received and noted the Council's financial position as 30th September 2023.
- (d) To receive a Half Year Budget Report
Members noted a verbal report from the Clerk regarding the Council's half year budget position. It was AGREED that documents be circulated to Members for review.
- (e) To consider priorities for the 2023-24 Precept
This item would be considered at the December meeting.

FPC23-72 Notts Association of Local Councils

The Chair referred to proposed changes to the Annual General Meeting of the Association to try and engage with more Member Councils.

The Chair advised he had been elected to the Smaller Councils Committee with the National Association.

- (a) Misuse of Social Media Training – 9th January 2024
Members received and noted the training as circulated.
- (b) Management of Closed Burial Grounds – 4th December 2023
Members received and noted the training as circulated.

FPC23-73 To receive any correspondence

- (a) The Clerk referred to the Survey circulated by the Notts Association of Local Councils relating to the review of the Model Financial Regulations. The Clerk and Chair to complete.

FPC23-74 Items for Notification

- (a) Councillor Mrs M Bayne referred to a donated Bible. Councillor Parker confirmed it had been received and would be brought to the December meeting.

FPC23-75 Date of Next Meeting

Monday, 4th December 2023 at 6.30pm.

The meeting closed at 9pm.