

Minutes of the Annual Meeting of Farndon Parish Council held on Monday, 22nd May 2023
following the Annual Parish Meeting

Present: **Councillor M Baker,**
 Councillor Mrs M Bayne
 Councillor Mrs H Bayne
 Councillor B Boyer
 Councillor A Chrimes
 Councillor A Duckmanton
 Councillor Mrs S Kingston
 Councillor Parker
 Councillor Rawlings

Prior to the commencement of the meeting, President of the Nottinghamshire Association of Local Councils, Ivor Walker, extended his thanks to everyone who had stood for election to the Parish Council and offered his congratulations on all Members appointed. The Association were happy to help in any way they could and, of course, the Parish Council had the current Chairman of the Association, Councillor Mick Baker, as one of its elected Members.

Also present, Ivor Walker and one member of the public. County Councillor Mrs Saddington, District Councillors Kellas, Haynes & Allen (arrived during the meeting)

FPC23-1 Apologies for absence
There were none.

FPC23-2 **To note the results from the Contested Election held on 4th May 2023**
The results from the recent Contested Election held on 4th May 2023 were received. It was noted that Mick Baker, Marjorie Bayne, Helen Bayne, Belina Boyer, Andy Chrimes, Andrew Duckmanton, Sarah Kingston, Peter Parker and Peter Rawlings had been elected to serve a 4 year term to 2027.

FPC23-3 **Declarations of Acceptance of Office & Register of Members Interests**
Members signed their Declarations of Acceptance of Officer and completed their Register of Members Interests.

FPC23-4 To Elect a Chairman of the Council – Civic Year 2023/24
The Clerk called for nominations to the position of Chairman of the Parish Council for the Civic Year 2023/24.

Councillor Parker proposed Councillor Baker, seconded by Councillor Rawlings.

There were no other nominations.

A vote was taken on the proposal put forward by Councillor Parker, which was passed with 7 votes for and one abstention. The voting reflects that those nominated did

not vote for themselves.

The Clerk declared that Councillor Baker was duly elected as Chairman of the Parish Council. The Declaration of Acceptance of Office was signed.

FPC23-5 To Elect a Vice-Chairman of the Council – Civic Year 2023/24

The Chairman called for nominations to the position of Vice-Chairman of the Parish Council for the Civic Year 2023/24.

Councillor Baker proposed Councillor Mrs Kingston, seconded by Councillor Mrs H Bayne.

There were no other nominations.

A vote was taken on the proposal put forward by Councillor Baker, which was passed with 7 votes for and one abstention. The voting reflects that those nominated did not vote for themselves.

The Chairman declared that Councillor Mrs Kingston was duly elected as Vice-Chairman of the Parish Council. The Declaration of Acceptance of Office was signed.

FPC23-6 Declarations of Interest

It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

FPC23-7 To appoint Councillor Areas of Responsibility for the 2023/24 Civic Year

Councillors were allocated the following areas of responsibility:

Planning	Councillor Parker & Councillor Chrimes
General Purposes	Councillor Mrs Kingston
Cemetery	Councillor Mrs Bayne
Playing Field	Councillor Duckmanton
Ponds & Riverside	Councillor Parker & Councillor Rawlings

FPC23-8 To Review and Determine Representation on Outside Bodies

(a) **Farndon Residents Environment Group**

It was noted that there had not been a nominated Parish Council representative for the past year. Members noted that there was a good relationship with FREG and resolved not to appoint a nominated representative at this time.

(b) **Farndon Memorial Hall Trustees**

It was noted that the Parish Council could have up to six representatives. The Trustees currently were Cllr Mrs Kingston and Cllr Mrs H Bayne, as Dave Everington had confirmed his resignation.

A call for volunteers had recently been placed on Farndon Residents page, which had seen one resident come forward to ask for further details.

Members agreed that the two current Trustees be reaffirmed as representatives.

(c) **Newark Healthcare Group**

It was AGREED that the representatives should remain as Councillor Mrs Bayne.

(d) **Newark Municipal General Charities**

Members noted that Councillor Mrs Bayne had been appointed as a Trustee until 2027.

(e) **Staythorpe Power Steering Group**

It was AGREED that the representative should remain as Councillor Baker.

FPC23-9 To Review and Adopt Standing Orders and Financial Regulations

The Clerk confirmed that the Standing Orders had been updated to the May 2022 Model provided by the National Association of Local Councils. A review of the Financial Regulations had been commissioned by the National Association so no changes were proposed to those at this time.

Councillor Boyer considered that the Financial Regulations were out of date. The Clerk to investigate and report back.

FPC23-10 To review the following Policies:

- Health & Safety Policy
- Equality & Diversity Policy
- CCTV Policy & Operating Policy
- Constitution Document

The Clerk referred to an error in the Equality & Diversity Policy that would be amended.

Councillor Boyer considered that the Constitution Document was incorrect as it referred to the dissolution of the council. The Clerk to investigate and report back.

FPC23-11 To note the Council's Asset Register and Risk Register

Members received and noted the Council's Asset Register and Risk Register.

FPC23-12 To confirm the dates and times of ordinary meetings of the Parish Council for the Civic Year 2023/24

The dates of the ordinary meetings for the Civic Year 2023/24 were confirmed as:

2023

Monday, 26th June 2023

Monday, 7th August 2023

Monday, 25th September 2023

Monday, 23rd October 2023
Monday, 4th December 2023

2024

Monday, 22nd January 2024
Monday, 26th February 2024
Monday, 25th March 2024
Monday, 22nd April 2024
Monday, 27th May 2024 – Annual Meeting of the Parish and Annual Meeting of the Parish Council

All meetings would commence at 6.30pm.

The Clerk to circulate a schedule to Members and also to the Farndon Focus for inclusion in the next issue of the magazine.

- FPC23-13** Minutes of the Parish Council – 24th April 2023
The minutes of the meeting held on Monday, 24th April 2023, were accepted as a true and correct record and signed by the Chairman.
- FPC23-14** **County Councillor Session**
This item would be taken when Councillor Mrs Saddington arrived.
- FPC23-15** **Nottinghamshire County Council**
(a) To receive feedback on the changes to the 90 Bus Service
Councillor Mrs Bayne referred to issues being experienced by residents using the new service provided by Vectare. It was understood that no amendments could be made to the service until July, but it was not clear why.

It was agreed that this matter be raised with Cllr Mrs Saddington when she arrived.
- (b) To receive information on the Grow Your Roots tree-planting scheme
Members noted the details as circulated. The Clerk to add details on to the Farndon Residents page.
- FPC23-16** **District Councillor Session**
This item would be taken if any of the District Councillors arrived.
- FPC23-17** **Newark & Sherwood District Council**
(a) To note dates for Code of Conduct Briefing Sessions
Details of the Code of Conduct Briefing Sessions organised by Newark & Sherwood District Council had been circulated to Members for information and action should they wish to join one of the sessions.

FPC23-18 Farndon Residents Environment Group

(a) AGM Minutes – April 2023

Members received and noted the minutes from the Annual General meeting held on 3rd April 2023.

(b) Minutes – April 2023

Members received and noted the minutes from the Main Meeting held on 3rd April 2023.

FPC23-19 Public 10 Minute Session

There were no questions raised,

FPC23-20 Parish Council Matters

(a) To consider an Action Plan for the Parish Council

The Clerk asked Members to consider any projects that they may wish to deliver during their 4 year term.

Members noted that there were a number of issues in the pipeline:

- Wildlife Pond
- Resurfacing of the Riverside Car Park
- Play Area Project

Councillor Mrs Bayne asked that consideration of a Neighbourhood Plan be included. Councillor Duckmanton asked that parking issues around the village also be included.

It was noted that there remained a concern among residents on the condition of roads and pavements. While the Parish Council could continue to lobby on these issues, the Clerk was asked to highlight the MyNottsApp on the Residents page as a quick and effective way to log problems.

FPC23-14 County Councillor Session

(cont)

With the arrival of County Councillor Mrs Saddington, the Chair suspended the meeting at 7.07pm to allow her to present her report, which included her annual report.

Councillor Mrs Saddington congratulated everyone on their election to the Parish Council and reflected it was nice to see a full complement of Councillors.

Challenges will be faced, but we will all work together for the benefit of the village.

On May 23rd, the Chairmanship of Newark and Sherwood District Council will be handed over, but it is not yet known who that will be to.

It has been a busy year and a very special year.

Events have occurred which could never have been imagined 12 months ago.

In early Summer 2022, we enjoyed the Celebration of HM the Queen's Platinum Jubilee. Residents held parties, happy to celebrate both the Jubilee and freedom following a 2 year lockdown.

Then, on September 8th 2022, we received the sad news that HM the Queen had passed away, at the time Cllr Mrs Saddington was watching the Tour of Britain Cycle race .

The following morning flowers were laid at Newark Cemetery and in the Parish Church on behalf of Newark and Sherwood District Council and Cllr Mrs Saddington opened and signed the Condolence book at Newark and Sherwood District Council. This date will forever be in our minds, as we will recall where we were on that sad day.

A few days later Cllr Mrs Saddington had the honour of reading the Proclamation at Castle House proclaiming our new King Charles III. A service followed at Southwell Minster.

As the Civic year drew to an end, Cllr Mrs Saddington attended a Service of Celebration at Southwell Minster on May 7th, following the Coronation of King Charles III.

Cllr Mrs Saddington advised it had been an absolute honour and privilege to take part in these important events:

A Royal Platinum Jubilee, a Royal Death, Proclamation of the new King Charles III and the Coronation Service.

A service was also attended in Newark Parish Church prior to the two exiled Polish President's return journey to Poland for burial, following their safe keeping for many years in Newark Cemetery.

Thanks were extended to the Parish Councillors, past and present, who have worked so hard to make the village a better place, also the volunteers who are always happy to come forward and offer to help in so many ways. You are not always recognised and your help is of so much value. A big thank you to our Clerk Jayne who works tirelessly for the village.

Councillor Mrs Saddington had supported an application from Farndon Cricket Club to the Local Communities Fund.

Councillor Mrs M Bayne referred to problems with the 90 Bus Service provided by Vectare. It was understood that the service was going to be adjusted in July, but it was not known how. Some of the problems outlined with the service were radios being played by the drivers, accessibility issues and the size of the buses. There had been reports that, when leaving Nottingham, the buses were full by the time they

reached the Train Station, with passengers not being picked up. Councillor Mrs Saddington agreed to discuss the matters with Officers.

FPC23-16 District Councillor Session

(cont)

The Chair welcomed the three newly elected District Councillors to their first meeting. These were Councillors Jack Kellas, Simon Haynes and Neil Allen.

In terms of issues, Councillor Duckmanton referred to the problems experienced in the village with parking. The Clerk provided some background information, explaining that the matter had been ongoing since 2018.

It was AGREED that a site meeting to view the areas would be beneficial. The Clerk would liaise with Members on convenient dates.

FPC23-21 Update Reports from Chairs

(a)

Chairman's Report

No report was given.

(b)

Planning

Prior to consideration of the Planning applications, Councillor Mrs H Bayne removed herself from the meeting.

Councillor Duckmanton declared a Personal Interest in matters relating to the Cricket Club.

23/00539/FUL - Farndon Cricket Club, Marsh Lane - Proposed erection of cricket practice nets on vacant former bowling green

No objection was raised to the application as outlined.

23/00567/S73 – Farndon Cricket Club, Marsh Lane, Farndon - Variation of condition 19 attached to planning permission 21/02347/FUL to change the wording and opening times

It was noted that, at the time of submitting the application for the new pavilion, the incorrect times for opening were included and did not reflect the opening times already in existence. This application sought to correct that error.

After discussion, it was proposed by Cllr Mrs Kingston, seconded by Cllr Chrimes, that the application be supported. This was carried with 2 for, 1 against and 5 abstentions.

Councillor Duckmanton to raise with the Cricket Club opening times for the gate to the car park once the new pavilion was open.

Councillor Mrs H Bayne rejoined the meeting.

- (c) General Purposes
Plants for Planters
The Clerk advised that the planters around the village were in need of re-planting for the Summer. It was AGREED that this be progressed.

- (d) Cemetery
There was nothing to report.

- (e) Playing Field
Playing Field Barriers – Cricket Club
The Clerk referred to recent issues with ensuring that the playing field barrier to the hard standing was locked after matches. The Cricket Club had taken steps to ensure that a process was in place.

To receive details of the 2023 John Clark Fun Run – 13th July 2023

Members noted the request to hold the 2023 John Clark Fun Run on Thursday, 13th July 2023 at 5.30pm. It was AGREED that the Parish Council fund 50% of the cost of the presentation medals as in previous years.

- (f) Ponds & Riverside
Councillor Parker referred to the signage that had been vandalised at the ponds recently. The Clerk confirmed that the Sexton was aware and would address it on his return from annual leave.

FPC23-22 Financial Matters

- (a) To consider accounts for payments in accordance with the circulated schedule
Members received and noted the accounts for payments as outlined in the circulated schedule.
- (b) To note any receipts in accordance with the circulated schedule
Members received and noted the receipts as outlined in the circulated schedule.
- (c) To note the Council's financial position as at 30th April 2023
Members noted the Council's financial position as at 30th April 2023.
- (d) To note submission of the Councils accounts for the 2022/23 financial year to the Internal Auditor
The Clerk advised that the accounts for the financial year 2022/23 had been submitted to the internal auditor for internal audit.

FPC22-19 Notts Association of Local Councils

The Chair referred to the date for the 2023 Annual General Meeting. This will be held on 11th September at Oxtown Village Hall. The key speaker will be an expert on equality and diversity.

(a) New Councillor Training Dates
Members noted the dates for New Councillor training as circulated by the Clerk. If any Member would like to attend they were asked to contact the Clerk direct.

(b) Consultation on Infrastructure
The completed consultation would be submitted to the National Association as previously agreed.

FPC22-20 Correspondence

The Clerk referred to the quotation received from Proludic for the play area refurbishment. There was only one outstanding quotation to come in from HAG SMP.

FPC22-21 Items for Notification

(a) Cllr Duckmanton referred to vehicles parked on Village Way, especially a trailer that was blocking the pavement. The Clerk to report on the District Council's portal.

Cllr Parker referred to a hedge that was overgrowing onto the pavement on Fairfield Avenue. The Clerk to investigate and report as necessary.

Cllr Mrs Kingston asked about the Parish Council's telephone line and whether the Memorial Hall could 'piggy back' off it. The Clerk explained it was now a VOIP, diverted to the Clerk's mobile number.

Cllr Duckmanton asked if the Clerk could investigate putting in yellow markings to protect the space around the basketball hoops on the hard standing.

In response to a question raised by Cllr Duckmanton, the Clerk advised that the nets behind the football posts would be put up when the Sexton returned from holiday.

Discussion took place around the previous anti-social behaviour issues on Main Street. The District Council had increased their Community Protection Officer patrols.

FPC22-22 Date of Next Meeting

Monday, 26th June 2023 at 6.30pm.

The meeting closed at 8.20pm.