

Minutes of the Meeting of Farndon Parish Council held on Monday, 25<sup>th</sup> September 2023 in the Parish Room, Memorial Hall at 6.30pm

**Present:**        **Councillor M Baker (Chair)**  
                     **Councillor Mrs M Bayne**  
                     **Councillor Mrs H Bayne**  
                     **Councillor A Duckmanton**  
                     **Councillor Mrs S Kingston**  
                     **Councillor P Rawlings**

**Also present, Stephen Swanwick (FREG), District Councillor Haynes, County Councillor Mrs Saddington and one member of the public**

- FPC23-43**    Apologies for absence  
Received and accepted from Cllrs Boyer, Chrimes, Parker and District Councillors Allen and Kellas.
- FPC23-44**    Declarations of Interest  
It was AGREED that any declarations of interest would be stated by Members as required during the meeting.
- FPC23-45**    Minutes of the Meeting of the Parish Council – 7<sup>th</sup> August 2023  
The minutes of the meeting held on Monday, 7<sup>th</sup> August 2023, were accepted as a true and correct record and signed by the Chairman.
- FPC23-46**    **County Councillor Session**  
The Chair suspended the meeting at 6.36pm to allow Cllr Mrs Saddington to present her report.

Cllr Mrs Saddington referred to the health meeting scheduled to be held on Tuesday, 26<sup>th</sup> September at the Memorial Hall. It was hoped that residents would attend to give their views and opinions. Any changes would have to be considered by the Health & Scrutiny Committee which was chaired by Cllr Mrs Saddington. Cllr Mrs H Bayne drew attention to the online survey and the wording used. Cllr Mrs Saddington was aware of that issue. Cllr Mrs Bayne advised that there had been complaints that there was no evening meeting. A request had been made for one to be arranged.

Cllr Mrs Saddington referred to the potential closure of Hawton Road at Newark through to Hawton from February to November 2024, by Urban & Civic. This had not currently been agreed or discussed with Via. It was noted that there was ongoing attempts by Hawton Parish Council, District and County Councillors to establish correct information.

Cllr Mrs Saddington noted the ongoing problems with the 90 Bus Service run by Vectare. Complaints received continued to be passed to Officers so they were aware of the issues.

The Chair thanked Cllr Mrs Saddington for her report and reconvened the meeting at 6.50pm.

**FPC23-47 Nottinghamshire County Council**

- (a) To note a continued issues with the 90 Bus Service  
This had been considered under Minute No FPC23-46.
- (b) To note the offer and acceptance of free bags of salt  
The Clerk advised that the offer of free bags of salt from Via had been accepted.
- (c) To consider the appointment of a Snow Warden  
Members received and noted the information requesting the Parish Council to consider the appointment of a Snow Warden. After discussion, it was AGREED that the Clerk put details on the Residents Page with a request for a volunteer to come forward.
- (d) To receive information received on Flood Warden Training and consider the appointment of Flood Wardens  
Members received and noted the information requesting the Parish Council to consider the appointment of Flood Wardens. After discussion, it was AGREED that the Clerk put details on the Residents Page with a request for volunteers to come forward.

**FPC23-48 District Councillor Session**

The Chair suspended the meeting at 6.51pm to allow Councillor Haynes to present his report.

Councillor Haynes reported that the introduction of the glass recycling scheme had been put back for a little while.

Officers had been out to a vehicle on Sandhill Road. Members confirmed it had now been moved.

6<sup>th</sup> Newark Sea Scouts had benefitted from a grant of £500 from the Community Lottery run by the District Council.

The Clerk asked that the condition of the jitty between California Road and Hawthorne Crescent be reported.

The Chair thanked Councillor Haynes for his report and reconvened the meeting at 6.55pm.

**FPC23-49 Newark & Sherwood District Council**

- (a) To receive details on the District Council's Warm Homes on Prescription Initiative  
Members received and noted details on the Warm Homes on Prescription Initiative. It was AGREED that this be highlighted on the Residents Page.
- (b) To consider parking issues on The Meadows and Sandhill Road  
After discussion, it was AGREED that this item be deferred for consideration at the October meeting.

**FPC23-50 Farndon Residents Environment Group**

The Chair suspended the meeting to allow Mr Swanwick to present his report.

Mr Swanwick advised that there had been three litter picks, two around the village and one on Long Lane down towards the river. Nitrous oxide cannisters had been found on School Lane and Long Lane. The Clerk asked to be advised when and where cannisters were found so they could be reported to the Police.

The wildflower verge on Main Street had recently been cut. The Clerk to arrange for the Sexton to review the area with Mr Swanwick, particularly with regard to the hedge.

The Chair thanked Mr Swanwick for his report and reconvened the meeting at 7pm.

- (a) Minutes – August 2023  
Members received and noted the minutes from the Main Meeting held on 7<sup>th</sup> August 2023.

**FPC23-51 Public 10 Minute Session**

The Chair suspended the meeting at 7.02pm for the public session.

A resident referred to the planning application for Land at Fosse Road. A request was made for the hedge line along Fosse Road to be retained, when Members were considering the application.

The Chair thanked the resident for their input and reconvened the meeting at 7.04pm.

**FPC23-52 Parish Council Matters**

- (a) To receive reports from representatives on outside bodies.  
Cllr Mrs Kingston advised that the Memorial Hall had received their Lottery funding and had now put in new windows in the Land Army room, new guttering and replacement of the door in the Parish Room.

A monthly coffee morning continues to be held to raise funds for the Memorial Hall. Additionally, there will be a fundraising event on Saturday, 7<sup>th</sup> October. Tickets were

available and the event would be promoted on the Residents Page.  
Councillor Rawlings referred to information received regarding the National Association of Local Councils Climate Network Emergency Panel. Permission was granted for Cllr Rawlings to share the Parish Council's details on the forum.

- (b) To consider an Amended Constitution for the Parish Council  
After discussion, the Amended Constitution was AGREED with one amendment to move the paragraph regarding members of the public to below the third paragraph.

- (c) To discuss the impact of the potential closure of Hawton Road – February to November 2024  
This matter had been considered at Minute No FPC23-46

- (d) To note the date of the Remembrance Sunday Service and details of the alternative decorative poppies being produced by the community  
Members noted that the Remembrance Sunday Service would be on 12<sup>th</sup> November 2023.

Details of the alternative decorative poppies being produced by the community were noted. The Clerk would liaise with the organisations to get the knitted panels and willow wreathes in place.

Thanks were extended to everyone who had been involved in bringing this initiative to fruition.

- (e) To receive and consider information on the Slow Ways Walking Network  
The Clerk to review and take any action deemed appropriate.

**FPC23-53 Update Reports from Chairs**

- (a) Chairman's Report  
No report was given.

- (b) Planning  
Prior to consideration of the Planning applications, Councillor Mrs H Bayne removed herself from the meeting.

**Applications**

23/01429/FUL – Land Adjacent to Fosse Road, Farndon - Erection of four bedroom bungalow

After discussion, it was AGREED that the previous comments in support of this application be resubmitted, with the addition of comments on the retention of the hedge line on Fosse Road.

Councillor Mrs H Bayne rejoined the meeting.

### **Decision Notices**

23/00932/HOUSE – The Old Coach House, West End, Farndon – Demolition of rear extension, single storey rear extension. Extension to existing garage and roof alterations to form a room above

Members received and noted the decision notice granting permission for the development as outlined.

22/01266/FUL – Farndon Boathouse, North End, Farndon - Seasonal use of temporary outdoor marquee to support the existing restaurant

Members received and noted the decision notice refusing permission for the development as outlined. Information received from the Planning Enforcement Team outlining the process that should now be taken for the marquee to be removed was discussed. It was AGREED that the Clerk seek further clarification and express the Council's concerns.

23/00839/CPRIOR - Honey Lane Farm, Honey Lane, Farndon - Notification for Prior Approval for a Proposed Change of Use of Agricultural Buildings to 5 Dwellinghouses and for Associated Operational Development

Members received and noted the decision notice refusing permission for the development as outlined.

### **Tree Works**

Members received and noted the following tree works:

23/01606/TWCA – 1 Marrison Court, Farndon - T1 Maple and T2 Cherry - Reduce to an end height of 8m T3 Beech - Reduce to an end height of 7m T4 Maple - Reduce to an end height of 6m T1-T4 to be reduced in width by upto 4m

23/01598/TWCA R- Pumping Station, Wyke Lane - Remove failed tree from public verge under 5-day exemption

23/01383/TWCA – Cross Lane Farmhouse, Cross Lane, Farndon - FELL LAWSON CYPRESS FELL SIX GOLDEN ORIENTAL ARBORVITAE FELL CRAB APPLE

(c)

#### General Purposes

##### **To consider new signage at the slipway and on the picnic area**

It was AGREED that the Clerk undertake research and bring the matter back to the October meeting.

(d)

#### Cemetery

##### **To receive an updated quotation to renovate the existing Cemetery gates**

Members noted the additional quotation to repair and renovate the existing gates at a cost of £1,200. It was AGREED that this be accepted.

##### **To consider a review of the Cemetery fees**

After discussion, it was AGREED that the Clerk bring a report back to the October

meeting, showing the income generated by Cemetery fees.

**To consider the purchase of a new noticeboard**

After discussion, it was proposed by Cllr Mrs Bayne, seconded by Cllr Mrs Kingston, that a new noticeboard in the sum of £571.40 be purchased. This was carried with one vote against.

**To consider a quotation received to undertake work to a tree in the Cemetery**

Members received the quotation in the sum of £660 to undertake work to a tree in the Cemetery. This was AGREED.

(e)

Playing Field

Prior to consideration of these items, Cllr Duckmanton declared a personal interest.

**To ratify the decision made to instruct contractors to proceed with measures to prevent access to the field and extend the CCTV coverage**

Members ratified the decision made to instruct contractors to proceed with measures to prevent access to the playing field, and the extension of the CCTV coverage.

**To determine a date for the old pavilion to be returned to the Parish Council**

Discussion took place around the timing for the land the old pavilion is on to be returned to the Parish Council. It was noted that, with the new lease in place, this no longer covered the land where the old pavilion stood. Concern was expressed over liability. The Clerk to raise with the Parish Council's insurers.

Members were aware that there were conditions attached to the application for the new pavilion regarding bats in the old one. It was not known when this condition would be discharged, but it was understood that a survey would need to be undertaken to ensure any roost had moved before the old pavilion could be taken down.

The Clerk was asked to draft a letter to the Cricket Club to be circulated to Members for approval prior to sending.

**To note work has been started on the bowling green by the Cricket Club**

Members noted that work on the bowling green had been started by the Cricket Club. Further work will be undertaken from Spring 2024. Spoil had been used to create a bund on the far side of the new pavilion.

(f)

Ponds & Riverside

**To note progress on an application to the Severn Trent Community Fund**

The Clerk updated Members on the progress with the application to date. A meeting with the Nottinghamshire Wildlife Trust was scheduled to be held on Wednesday, 4<sup>th</sup> October 2023.

**To ratify the decision made to instruct contractors to proceed with work to the Floodbank**

Members ratified the decision made to instruct contractors to proceed with work to

the Floodbank at a cost of £3,000.

**To receive a quotation for works required to the trees in the picnic area (Spring 2024)**

Members received and noted the quotation for works required to the trees in the picnic area. Comparative quotes to be obtained.

**FPC23-54 Financial Matters**

- (a) To consider accounts for payments in accordance with the circulated schedule  
Members received and noted the accounts for payments as outlined in the circulated schedule.

- (b) To note any receipts in accordance with the circulated schedule  
Members received and noted the receipts as outlined in the circulated schedule.

- (c) To note the Council's financial position as at 31<sup>st</sup> August 2023  
Members received and noted the Council's financial position as 31<sup>st</sup> August 2023.

- (d) To receive prices for the purchase of a new mower and determine spend  
After discussion, it was AGREED that a new StihlRM4FT be purchased at a cost of £496.66.

- (e) To note any correspondence received from PKF Littlejohn regarding the External Audit  
The Clerk advised that PKF Littlejohn had completed their external review of the Council's Annual Accounts to 31<sup>st</sup> March 2023 without comment.

The Clerk would now proceed with preparing and publishing the Notice of Conclusion of Audit and External Auditor's Report.

- (f) To consider submitting an application to the Public Works Loan Board  
Discussion took place around projects in the village that would need to be funded through an application to the Public Works Loan Board.

Members noted that the issue around the Village Green had still not been resolved with the County Council to enable the resurfacing works to progress.

It was AGREED that the Clerk seek an urgent response from Rights of Way, with a report back to the October meeting to determine a way forward.

- (g) To consider a request for funding from St Peter's Cross Keys Church of England Academy  
Members considered a request from St Peter's Cross Keys Church of England Academy for funding towards the residential course in October 2023. After discussion, it was AGREED that a donation of £375 be made from the Chairman's Allowance.

**FPC23-55     Notts Association of Local Councils**

(a)     Managing Grievances & Disciplinary Issues – Training Course – Thursday, 16<sup>th</sup> November 2023

The Chair advised that both he and the Clerk would be attending the Training Course on 16<sup>th</sup> November 2023. Cost to the Council would be £35.

**FPC23-56     To receive any correspondence**

(a)     To note correspondence received from a resident and the response

Members noted the correspondence received from a resident, a copy of which had been circulated to all Members for information. The Clerk's response was noted.

Feedback from Members who had attended the Annual General Meeting would be fed back to the Association.

**FPC23-57     Items for Notification**

Cllr Mrs Kingston referred to a mobile toilet unit that had been on Hawthorne Crescent for a number of months. The Clerk to establish when it was scheduled to be moved.

**FPC23-58     Date of Next Meeting**

Monday, 23<sup>rd</sup> October 2023 at 6.30pm.

The meeting closed at 9pm.