

Minutes of the Farndon Parish Council held on Monday, 21st March 2016 at 6.40pm in the Parish Council Room

Present: Councillor M Baker, in the Chair
Councillor Mrs M Bayne
Councillor A Duckmanton
Councillor P Gafney
Councillor M Oldham

Also in attendance: Mr Dodson (FREG) and County Councillor Mrs S Saddington

FPC15-283 Apologies for absence

Apologies for absence were received from District Councillors I and K Walker, Councillor J Teixeira-Gomes and Jason Woolley

FPC15-284 Declarations of interest

It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

FPC15-285 Minutes of the Parish Council Meeting – 22nd February 2016

The minutes of the meeting held on Monday, 22nd February 2016 were accepted as a true and correct record and signed by the Chairman.

FPC15-286 Matters Arising from the Minutes

There were none.

FPC15-287 County Councillor Session – Cllr Mrs Saddington

It was agreed that this item would be taken if and when Councillor Mrs Saddington arrived.

FPC15-288 District Councillor Session

In the absence of any District Councillor, no report was presented.

FPC15-289 Farndon Residents Environment Group

The Chair suspended the meeting at 6.42pm to allow Mr Dodson to present his report.

A litter pick had been held in the village and also along the riverside on 20th March. The area covered was from the Mill to Farndon Park. Mr Dodson reported that there was a lot of flood water rubbish retrieved from the river that was now awaiting collection by Newark & Sherwood District Council.

A discussion took place on whether a letter should be sent to the relevant piscatorial society to ask them to remind members to tidy up after them to maintain the area. If the area was maintained on a regular basis the annual clear up would not be as onerous.

In April FREG were scheduled to do a tidy up at the Church yard. Nothing else was planned at the moment.

The Chair thanked Mr Dodson for his report and for the continued efforts of the group in maintaining the village.

The meeting was reconvened at 6.45pm.

FPC15-290 Public 10 Minute Session

The Chair suspended the meeting at 6.46pm for questions from the public.

None were raised and the meeting was reconvened.

FPC15-291 Parish Council Matters

(a) **To receive an update on legal matters currently being considered by the Council's solicitors:**

▪ **Lease to Early Years & Reconstruction of Title to Old Cemetery**

The Clerk advised that the Council's legal matters had now been transferred to Mr Sutherland at Larken & Co who would be dealing with all Parish Council matters at the firm.

In terms of the outstanding matters, a draft letter would be sent regarding the registration to the Old Cemetery.

Regarding the Early Years Lease, Mr Sutherland had asked for the position of the building to be outlined on a plan of the playing field which would be deposited with the Land Registry. In terms of car parking, it was accepted that the Council did not want to include a car parking area in the Lease, but Mr Sutherland recommended showing the area on a plan which could be attached to the Lease.

It was AGREED that

- the Clerk should mark out the plan appropriately and return to Larken & Co.
- the area for cars should be referred to as a 'hard standing area' and not a 'car parking area'.

▪ **Fields in Trust Transfer**

No further information had been received.

(b) **To consider a recognition policy for prominent village members**

To be deferred for consideration at the April meeting.

FPC15-292 Update Reports from Chairs

(a) **Planning & General Purposes**

15/02278/HRN Hedgerow, Thorpe Lane, Farndon – Appeal to Secretary of State following refusal of a planning application

Members received and noted correspondence outlining that an appeal had been submitted following the refusal of planning permission.

Decision Notice – 15/02225/FUL – 111 Fosse Road, Farndon, notts, NG34 3TL – Householder application for part demolition of existing dwelling & erection of rear extension and alterations to create family dwelling

Members noted that permission had been granted for this application.

Decision Notice – 15/02297FUL – 60 Fosse Road, Farndon, Notts, NG24 4ST – Householder application for two storey extension to rear of property to provide kitchen and dining area to ground floor and bedrooms to first floor

Members noted that permission had been granted for this application.

16/00284/TPO – to note works to TPON45 Group 1 at 12 Westfield Way and 6 Tow Court, Farndon

A decision letter had been received outlining that permission had been granted for works to trees covered by preservation order, TPO N45. The Clerk had queried with Newark & Sherwood District Council whether or not the Parish Council should have been consulted but had been advised there was not a consultation process.

Licensing Query

The Clerk was asked to seek clarification on whether or not any form of licensing would be required for providing tables and chairs on private land for a pop up style takeaway stall.

FPC15-293 County Councillor Session – Cllr Mrs Saddington

With the arrival of Cllr Mrs Saddington, the Chair suspended the meeting at 6.55pm to allow her to present her report.

30mph Speed Limits

Cllr Mrs Saddington advised that she had queried the lack of notification and poor signage that had been put up following the reduction of the speed limit on Farndon Road to 30mph. She had been advised that the signs were in accordance with Traffic Signs Regulations and there was no requirement to notify County Councillors of the work.

Brockton Avenue

Cllr Mrs Saddington had been advised that resurfacing had not been included in the 5 year programme as there were other sites with a higher priority.

Fell Croft

A meeting would be held with residents and interested parties on site at 2pm on Wednesday, 23rd March.

Devolution

In response to a question by Cllr Oldham, it was confirmed that there was no progress with the devolution process and the future was unclear.

The Chair thanked Cllr Mrs Saddington for her report and reconvened the meeting at 7.05pm.

FPC15-294 Update Reports from Chairs (cont)

(b) **Playing Field**

Goal Posts

The goal post was now installed and being well used.

Bowls Club

The Clerk advised that the rental payment had still not been received.

It was AGREED that

- a further letter should be sent, copied to the Chair and Secretary requesting immediate payment
- the lease be reviewed to see if there was any clause relating to non-payment of rent

Field

Councillor Duckmanton reported that the Cricket Club had started cutting the green.

The Clerk advised that part of the hedge at the boundary with Fosse Road had been cut, the rest would be completed shortly.

Play Area Equipment

It was AGREED that the Clerk should order the parts for the Aerial Runway but look to see if the parts for the Toddler Multi Play Unit could be purchased at a better price elsewhere.

(c) **Cemetery**

Wooden Cross Memorials

Investigation had been made in to the graves where memorial crosses had appeared. The Clerk was to seek advice from E Gill & Sons Ltd regarding the new interment to determine when a memorial application would be made. In terms of the cross that was insecure, the Clerk would write to the family to request it be removed.

Theft from Mortuary

Councillor Mrs Bayne reported a break in to the mortuary on Thursday, 17th March which had resulted in the theft of key pieces of equipment. The Police had been

advised and a crime and incident number given to the Clerk.

The site had been made safe and steps taken to safeguard the remaining equipment.

The Police had expressed concern at the quality of the locks and advised that the Parish Council had been given security locks when the building had previously been burgled.

It was AGREED that the Clerk should

- query the type and number of locks that had been given and when.
- expedite the electrical installation at the building to ensure security measures could be put in place.

Oak Tree

The Clerk was asked to seek advice from the Council's tree surgeon on whether the tree was sound.

(d) **Ponds & Riverside
Permitted Fishing**

The Clerk was asked to investigate the ownership of the fishing rights along the picnic area and the slipway and report back to a future meeting.

FPC15-295 Nottinghamshire County Council

(a) **Right of Way Claim – Crees Lane, Farndon**

The Clerk confirmed that the required Notices had been displayed as requested. A resident had contacted the Parish Council to advise that the claim would be contested and suggesting a possible alternative.

It was AGREED that the Clerk should ask for suggestions to be put in writing for consideration at the April meeting.

FPC15-296 Financial Matters

(a) **To consider accounts for payment in accordance with the circulated schedule:**

Members AGREED payments in accordance with the circulated schedule outlined below.

To	Amount	Description
P Warner	100.00	Second Goal Post
Cancelled	-	Cancelled
Cllr Gomes	5.25	Payment for bulbs
Screwfix	48.52	Brackets/paint & PPE
Cartridge Save	62.15	Replacement cartidges for Epson
Town & Country Gardens	580.00	Repair of car park & cleaning of drains
Town & Country Gardens	560.00	Replacement posts at Fairfield Avenue green
Dr Bike	40.00	Service of Council bike
Zurich Municipal	273.75	Insurance for Ride-On Mower
Various	1736.65	Wages

J Saunders	79.20	12 Pay Licence Renewal
Total:	3485.52	

(b) **To note any receipts in accordance with the circulated schedule:**

Members NOTED payments in accordance with the circulated schedule below.

From	Amount	Description
Early Years	333.33	March Rent
E Gill & Sons Ltd	75.00	Beryl Perfect
E Gill & Sons Ltd	130.00	Derek Foster
Cllr Mrs Saddington	200.00	HM The Queen's Birthday
NCC	921.90	Verge Mowing
Total:	1660.23	

(c) **To note correspondence received from Newark & Sherwood District Council regarding Section 106 receipts and Confirmation of Spend Date**

The Clerk referred to correspondence received from Newark & Sherwood District Council seeking information regarding the spend of Section 106 funds.

It was AGREED that the Clerk should investigate and respond accordingly.

(d) **To note correspondence from the Pensions Regulator regarding automatic enrolment of employees**

Correspondence from the Pensions Regulator regarding the Council's staging date for auto-enrolment on 1 April 2017 had been received. The Clerk would review and report back to Members as appropriate.

(e) **Notification of Rent increase 2016/17 for garage at 27 Almond Grove**

Members noted that the rent from the Council's garage would increase to £9.49 per week (£7.91 plus VAT) with effect from 4th April 2017.

FPC15-297 To receive any correspondence

Invitation to Chairman of Newark & Sherwood District Council's Civic Service 17th April 2016

Members received and noted the invitation to attend the Chairman's Civic Service at All Saints Church, Elson at 10.30am on Sunday, 17th April 2016.

FPC15-298 To receive items for notification

(a) **Use of Cricket Club**

Cllr Duckmanton advised that a request had been received for permission to take cars to the Cricket Club for a christening in May. He had advised that a written request should be submitted to the Clerk.

It was AGREED that permission be granted, dependent on weather conditions on the day.

(b) **No Parking Signs**

It was noted that signs requesting residents not to park on the grass had recently been installed by Newark & Sherwood Homes on areas under their ownership.

(c) **Fell Croft Meeting**

Cllr Oldham agreed to attend the meeting scheduled to be held on Wednesday, 23rd March, and report back to the April Parish Council meeting.

(d) **East Midlands Unitary Authority**

Cllr Baker referred to information shared at the Executive Committee of the Notts Association of Local Councils regarding members of the East Midlands Unitary Authority who wanted to visit Parish Councils.

It was AGREED that the Clerk should seek further information from the Association.

(e) **Verge on Sandhill Road**

The Clerk would discuss the parking on the grassed area with officers at Nottinghamshire County Council.

(f) **Tree on Marsh Lane**

It was AGREED that the Clerk should seek advice from the Council's tree surgeon regarding the cost of felling the tree.

(g) **Notification of External Audit**

Correspondence had been received from Grant Thornton regarding dates for the Parish Council's external audit.

(h) **16/00409/TWCA – 13 Chapel Lane, Farndon – T1 – Fell Holly**

Members received and noted permission granted for tree works at 13 Chapel Lane, Farndon.

(i) **Nottinghamshire County Council**

The Clerk referred to correspondence received from Nottinghamshire County Council regarding changes to the recycling centres which required all users to be registered.

It was AGREED that the email be circulated to all Members for information.

Date of Next Meeting

The meeting closed at 9.00pm