

Minutes of the Farndon Parish Council held on Monday, 23rd April 2018 at 6.30pm in the Parish Room

Present: **Councillor M Baker, in the Chair**
 Councillor Mrs Bayne
 Councillor A Duckmanton
 Councillor N Rhodes-Yeomans

Also in attendance: **Mr Swanwick (FREG), and 2 members of the public**

FPC17-155 Apologies for absence

Received and accepted from Cllrs Mrs J Gafney, M Oldham, J Teixeira-Gomes, District Cllrs I Walker, K Walker and N Mison, County Cllr Mrs Saddington and the Clerk, Ms J Saunders

FPC17-156 Declarations of interest

It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

FPC17-157 Minutes of the Parish Council – Monday, 26th March 2018

The minutes of the meeting held on Monday, 26th March 2018 were accepted as a true & correct record and signed by the Chairman.

FPC17-158 County Councillor Session – Cllr Mrs Saddington

As Cllr Mrs Saddington had given her apologies, no report was presented.

FPC17-159 Nottinghamshire County Council

(a) **NS0211 Church Street, Main Street – New Bus Shelter**

It was noted that the work on the bus shelter should be complete by the end of May 2018.

FPC17-160 District Councillor Session

No report was presented as all District Council Members had been called to a meeting at Castle House.

FPC17-161 Farndon Residents Environment Group

The Chair suspended the meeting for a report from FREG.

Mr Swanwick advised that FREG had undertaken a litter pick and had cut back the grass verges to a straight line.

A meeting with the Environment Agency had been arranged by the Clerk on Thursday, 26th April at 9.30am to review the report on the ponds.

The Chair thanked Mr Swanwick for his report and reconvened the meeting.

FPC17-162 Public 10 Minute Session

The Chair suspended the meeting to allow members of the public to ask any questions.

No questions were asked and the meeting was reconvened.

FPC17-163 Parish Council Matters

(a) **Best Kept Village Competition**

The next meeting was scheduled to be held on Wednesday, 2nd May 2018.

An approach had been made through FREG from a local construction company who would be willing to offer some staff volunteer days to help with projects around the village. The Clerk to liaise on areas where this could be utilised.

The Clerk had sourced paint for the telephone box on Main Street to allow it to be refurbished.

(b) **Receipt of Silent Soldier**

The Chair confirmed that the Silent Soldier had been received. A suitable location would now need to be agreed.

(c) **Newark Hospital Information Leaflet**

It was AGREED that this information should be promoted in the next issue of the Farndon Focus.

FPC17-164 Update Reports from Chairs

(a) **Chairman's Report**

The Chair advised that Cllr Millner had tendered his resignation and stepped down from his role as Councillor. Cllr Millner was thanked for his valuable contribution during his time on the Parish Council.

The Chair reminded Members that the Annual Meeting would take place at the next meeting.

(b) **Planning & General Purposes**

18/00686/FUL – Wayside, Marsh Lane, Farndon, NG24 4TG - Householder application for demolition of a single storey failing, unsuitable extension and its replacement with a 2 storey extension

The Chair advised that the application was to demolish a single storey extension and replace with a two storey one. The Chair would review the application and liaise with the Clerk to submit a response.

18/00230/FUL – Hollytree Cottage, 2 North End, Farndon – Householder Application for Two Storey Extension to Side of Dwelling

Members received and noted the decision notice granting permission for the

development.

18/00421/FUL – Shine Car Wash, Fosse Road, Farndon, NG23 5QH – Change of use to a hand car wash & valeting service (Retrospective)

The Chair had been in discussion with the new owner of the car wash. Some clarification was needed on the disposal of waste water to satisfy the Environment Agency.

(c) **Playing Field**

Playground Inspection 2018

It was AGREED that the invitation to participate in the District Council's annual playground inspections for 2018 should be accepted.

Enquiry for Use of Pitches

An enquiry had been made for use of the pitches for both adult and junior teams. Cllr Duckmanton was in discussion to confirm details.

Cricket Pavilion

The pavilion may need to be multi-purpose, rather than reflecting just one sport. All users would need to be involved.

Maintenance

The Clerk to be asked to arrange for the field to be mown. Another gap in the playing field hedge had been made. The Clerk to arrange for it to be infilled by the Handyman.

(d) **Cemetery**

Cllr Mrs Bayne reported that there was little to report, but it was pleasing to note that now the Handyman had started maintenance had begun.

(e) **Ponds & Riverside**

Report from Environment Agency

The Environment Agency Officer had agreed to visit the site to discuss his report. This meeting would be held at 9.30am on Thursday, 26th April. The Handyman would be attending on behalf of the Parish Council.

Money Tree

Cllr Rhodes-Yeomans had recently seen a 'Money Tree' while holidaying in the Lake District. This could be an idea for the ponds as a means of fundraising. The Clerk to be asked to investigate in more detail.

FPC17-165 Financial Matters

(a) **To consider accounts for payments in accordance with the circulated schedule**

In the absence of the Clerk no schedule was circulated. This would be addressed when the Clerk was back at work.

(b) **To note any receipts in accordance with the circulated schedule**

In the absence of the Clerk no schedule was circulated. This would be addressed when the Clerk was back at work.

(c) **To note the Council's financial position as at 31st March 2018**

In the absence of the Clerk no information was available. This would be addressed when the Clerk was back at work.

(d) **To appoint an Internal Auditor**

The Clerk was in the processing of sourcing an Internal Auditor for the 2017/18 financial year.

(e) **To note arrangements for the 2017/18 External Audit**

Information had been received from PFK Littlejohn. It was noted that the key dates were Monday, 11th June to complete the annual return with the statutory common period to be included in the period for the exercise of public rights, Monday, 2nd July to Friday, 13th July. The external auditor report must be published by Sunday, 30th September 2018.

(f) **PWLB Audit Statement**

Members noted that the annual statement had been received which showed a total balance outstanding of £17,737.15.

(g) **Announcement of Section 137 Limit**

Members noted that the limit had been increased to £7.86 from £7.57.

FPC17-166 Notts Association of Local Councils

(a) **CPRE Harry Johnson Award 2018**

Members noted the information from the Council for the Protection of Rural England which sought to acknowledge recently-restored buildings. Members were asked to consider if they were aware of any building that met the criteria.

(b) **Revised Salary Scales**

Members noted that revised salary scales. The Clerk would report on them at the next meeting but agreement had been reached from 1st April 2018 and 1st April 2019.

(c) **GDPR Quick Start Guide**

A quick start guide had been received with the templates required by the Parish Council to comply with the new regulations. The Clerk would work through these and present to the May meeting.

Discussion was still ongoing on the requirements for a Data Protection Officer. NALC would inform Members as and when clarification was received.

(d) **Government Consultation on Unauthorised Caravan Sites**

Members noted a review was being organised by the Government.

(e) **Revised Model Standing Orders**
To be considered at the May meeting.

(f) **Rural Roundup Newsletter**
Members received and noted the Rural Roundup Newsletter from the Police & Crime Commissioner.

FPC17-167 To receive any correspondence

(a) There was none to report.

FPC17-168 To receive items for notification

(a) **WW1 Commemorations**
Cllr Mrs Bayne to liaise with the Church Wardens regarding any Church events that may be planned.

FPC17-169 Date of Next Meeting

Monday, 21st May 2018 at 6.30pm

The meeting closed at 7.45pm