

Minutes of the Meeting of Farndon Parish Council held on Thursday, 29th June 2023 in the Parish Room, Memorial Hall at 6.30pm

Present: **Councillor M Baker (Chair)**
 Councillor Mrs M Bayne
 Councillor Mrs H Bayne
 Councillor B Boyer
 Councillor A Chrimes
 Councillor Mrs S Kingston
 Councillor Parker
 Councillor Rawlings

Also present, Stephen Swanwick (FREG) and two members of the public.

- FPC23-23** Apologies for absence
Received and accepted from Cllr Duckmanton, County Cllr Mrs Saddington, District Councillors Allen, Haynes and Kellas.
- FPC23-24** Declarations of Interest
It was AGREED that any declarations of interest would be stated by Members as required during the meeting.
- FPC23-25** Minutes of the Annual Meeting of the Parish Council – 22nd May 2023
The minutes of the meeting held on Monday, 22nd May 2023, were accepted as a true and correct record and signed by the Chairman.
- FPC23-26** **County Councillor Session**
Cllr Mrs Saddington had given her apologies, but had requested to be informed should there be any issues that needed to be addressed.
- FPC23-27** **Nottinghamshire County Council**
(a) 90 Bus Service
Both Members and the Clerk had received reports of poor service on the route, with issues such as dangerous driving and lack of accessibility.
- The Chair advised that the service had been discussed with Officers recently, who had advised that the company was fairly new and would be looking to replace the smaller buses with larger ones in the future.
- It was AGREED that the issues and concerns raised would be forwarded to Cllr Mrs Saddington to raise with Officers.

(b) Main Street, Bus Shelter

The Chair referred to discussions with Officers at Via around changes proposed to the bus shelter on Main Street, without consultation with the Parish Council. It had initially been proposed to remove the seat over the Summer period.

After discussion, including a recap of the background and potential CCTV coverage, it was AGREED that the Parish Council would not support any changes to the seat at the moment. The issue should be reviewed again in the winter months.

(b) Advance Roadworks Bulletin – Fosse Road, Farndon – 27th June to 30th June 2023

Members noted the information outlining the works on Fosse Road as outlined.

FPC23-28 Newark & Sherwood District Council

Members noted the report received from the District Councillors.

In terms of the parking survey referred to in the report, Members were aware of the recent dropped kerbs that had been introduced to properties on Oak Avenue and Almond Grove. This had exacerbated the parking problems as it had removed on road space and the properties that had dropped kerbs installed did not have cars. The Clerk to feed this information back to the District Councillors.

FPC23-29 Farndon Residents Environment Group

The Chair suspended the meeting at 6.56pm for Mr Swanwick to present his report. FREG had completed a litter pick and work at Farndon Park. A Balsam pull had also been undertaken around the ponds, with another one planned. It was noted that the pulling had been effective in reducing the Himalayan Balsam spread.

The wildflower verge planted on Main Street had thrived. The plants would be cut back, and then cut back again later in the year.

Arrangements were being made to cut the overgrown hedge back along FP2.

(a) Minutes – May 2023

Members received and noted the minutes from the Main Meeting held on 15th May 2023.

(b) Minutes – June 2023

Members received and noted the minutes from the Main Meeting held on 5th June 2023.

FPC23-30 Public 10 Minute Session

The Chair suspended the meeting at 7.01pm for the public session.

A resident referred to potholes on Main Street which had been marked for repair. Two smaller potholes had been repaired, but the larger one had been left. The Clerk to raise with Via.

With the approval of Members, the Chair brought forward consideration of an item at Agenda Item 10(b)

FPC23-31 Planning

23/00839/CPRIOR – Honey Lane Farm, Honey Lane, Farndon - Notification for Prior Approval for a Proposed Change of Use of Agricultural Buildings to 5 Dwellinghouses and for Associated Operational Development

After discussion, it was unanimously AGREED that no objection be raised to the development as outlined.

FPC23-32 Parish Council Matters

(a) To receive reports from representatives on outside bodies

Cllr Mrs Kingston advised that the Memorial Hall had been successful in its application to the National Lottery for funding towards new guttering, windows and the Parish Council's entrance door.

A Coffee Morning had been arranged at the Memorial Hall on Saturday, 8th July 2023.

(b) To consider an Action Plan for the Parish Council, to include an update on projects already in progress

Members received and noted the Clerk's report, which would now be worked up with costings. Cllr Mrs Bayne asked if a Neighbourhood Plan could be added to the Action Plan. The Clerk confirmed that it could and that further investigation would be made into whether funding was still available.

Cllr Mrs Boyer referred to funding that was currently available for defibrillators and suggested that an additional defib might be of benefit. After discussion, it was AGREED that the Clerk seek an additional location on Main Street and look to apply for funding.

(c) To review and adopt updated Financial Regulations

Members noted the updated Financial Regulations and adopted them without comment.

(d) To consider an Amended Constitution for the Parish Council

As this had not been included within the documentation circulated for the meeting, consideration was deferred to the August meeting.

(e) To set a date for a tour of land under the Parish Council's ownership and management

This was AGREED at 5.30pm on Wednesday, 19th July 2023, with the meeting point the Rose & Crown, Main Street.

(f) To note a map outlining the position of the council's assets and land holdings in the village

Members received and noted a map outlining the position of the Council's land holdings. Assets would be added and the map recirculated.

- (g) To receive details of RWE's Carbon Capture Projects Brochure and information on a proposed briefing
Members received and noted the information as circulated.

FPC23-33 Update Reports from Chairs

- (a) Chairman's Report

No report was given.

- (b) Planning

Prior to consideration of the Planning applications, Councillor Mrs H Bayne removed herself from the meeting.

Applications

23/00932/HOUSE – The Old Coach House, West End, Farndon - Demolition of rear extension, single storey rear extension. Extension to existing garage and roof alterations to form a room above

After discussion, it was unanimously AGREED that no objection be raised to the application as outlined.

23/00836/HOUSE – Chapel House, 14 Chapel Lane, Farndon - Proposed two storey side extension

After discussion, it was unanimously AGREED that no objection be raised to the application as outlined.

Decision Notices

23/00539/FUL – Farndon Cricket Club, Marsh Lane, Farndon - Proposed erection of cricket practice nets on vacant former bowling green

Members received and noted the decision notice outlining permission had been granted for the development.

23/00567/S73 – Farndon Cricket Club, Marsh Lane, Farndon - Variation of condition 19 attached to planning permission 21/02347/FUL to change the wording and opening times

Members received and noted the decision notice outlining permission had been granted for the variation.

23/00923/TELNO - Telecommunications Mast 99179, Corner House Farm, Farndon - The proposed installation comprises of swapping out 3 no. MHAs and 1 no. cabinet, install 1 GPS node

Members noted the decision notice granting the installation.

Tree Works

Members received and noted the following tree works:

23/00960/TWCA – Glentworth, 34 Main Street, Farndon - Undertake 1m crown reduction to tree within front garden

23/00941/TWCA – Bramley Cottage, 6 West End, Farndon - Fell 3 No. Beech Trees

23/00896/TWCA – Chapel House, 14 Chapel Lane, Farndon - (T1) - Leylandii - Fell - low amenity value and tree has outgrown its location (T2) - Leylandii - Fell - low amenity value and tree is out-growing its location

Councillor Mrs H Bayne rejoined the meeting.

(c) General Purposes

To note Planting of the Planters

The Clerk confirmed the planters had been planted up.

(d) Cemetery

The Clerk referred to concerns raised by an adjacent resident regarding a mature tree along the border. The Clerk to seek the advice of the Council's tree surgeon to determine what works could be undertaken.

(e) Playing Field

To receive details of a combined event on the Playing Field on 30th July 2023

Members received and noted the details of a combined event being arranged with the Cricket Club and Lewis's Little Kickers, supported with inflatables provided by the Parish Council.

To receive details on the quotations received for the proposed revamp of the play area and plan a way forward

Members reviewed all quotations received for the proposed revamp of the play area, and the cost comparison drawn up by the Clerk.

From the designs produced, Members were of the opinion that the Proludic design was preferred and offered the best design.

It was AGREED that the Clerk progress an application for funding with the National Lottery and identify the requirements for community engagement.

To receive an additional quotation regarding the introduction of a Ninja Trail

The additional quotation for the Ninja Trail through Proludic was received. Members considered this would be a good addition to the field. The Clerk to investigate funding streams for this initiative.

To consider a request received regarding the weathervane on the Bowls Pavilion.

The Clerk referred to a verbal request made for the weathervane on the Bowls Pavilion, by a former member. The Clerk to ask for a written request to be submitted for consideration.

To receive an update on completion of the cricket pavilion

Members noted that the official handover of the new cricket pavilion had taken place today.

To note the thanks of the Gordon Whelbourn Running Week Team

Members noted the success of the recent Gordon Whelbourn Running Week and the thanks extended by the organising team for the support in providing car parking.

(f) Ponds & Riverside

To note damage to the slipway gate and signage

The Clerk updated Members on the problems that had recently been experienced at the slipway with unauthorised overnight camping and damage to signage. A Canal & River Trust lock was now back on the slipway gate.

To note actions being taken regarding gatherings at the Riverside

The Clerk advised that a joint agency meeting had been arranged at 3.15pm on Thursday, 6th July, to discuss a way forward on gatherings at the Riverside.

To receive details on the Water Safety Day – 6th July 2023

This would be held on Thursday, 6th July, between 10am and 3pm at the Newark Sea Scouts. Nottinghamshire Police had put the day together which would involve pupils from St Peter's Academy.

To consider the repair/replacement and maintenance of pond and riverside benches

Discussion took place regarding replacing the repair/replacement of the benches on the ponds and riverside. The Clerk advised that funding could be applied for through the National Highways Social Value Fund, as they were looking to support schemes that left a tangible and visible legacy.

FPC23-22 Financial Matters

- (a) To consider accounts for payments in accordance with the circulated schedule
Members received and noted the accounts for payments as outlined in the circulated schedule.
- (b) To note any receipts in accordance with the circulated schedule
Members received and noted the receipts as outlined in the circulated schedule.
- (c) To note the Council's financial position as at 31st May 2023
Members noted the Council's financial position as at 31st May 2023.
- (d) To note completion of the Internal Audit & the Internal Auditor's Comments
Members received and noted the Internal Auditors report.

- (e) To consider the Annual Governance Statement as at 31st March 2023
Members received and approved the Annual Governance Statement as at 31st March 2023 and AGREED that it should be signed by the Chairman
- (f) To consider the Accounting Statements as at 31st March 2023
Members received, noted and agreed the Accounting Statement as at 31st March 2023 and AGREED that it should be signed by the Chairman.

The statement would now be submitted to PKF Littlejohn for review and the notice for the public inspection posted.

FPC23-23 Notts Association of Local Councils

- (a) To receive information regarding the Annual General Meeting on the 11th September 2023 and consider nominations to the Executive Committee.
Prior to consideration of this item Cllr Baker declared a personal interest in this item. Members noted the information regarding the Annual General meeting on the 11th September.

It was AGREED that Cllr Baker be nominated for the Executive Committee, and Ivor Walker be put forward for the Office of President. Cllr Mrs M Bayne was nominated to represent the Parish Council's voting rights.

FPC23-24 Correspondence

- (a) Letter from Robert Jenrick MP
Members noted the letter from Robert Jenrick MP extending congratulations to everyone elected during the recent local elections.
- (b) Notification of Essential Maintenance Works – A46 Winthorpe Road to Brough Lane
Members received and noted details of the essential maintenance works being undertaken between 7th August and the end of September.

FPC23-25 Items for Notification

There were none.

FPC23-26 Date of Next Meeting

Monday, 7th August 2023 at 6.30pm.

The meeting closed at 9pm.