

Minutes of Farndon Parish Council held on Monday, 26th September 2016 at 6.30pm in the Parish Council Room

Present: Councillor M Baker, in the Chair
Councillor Mrs M Bayne
Councillor A Duckmanton
Councillor Mrs J Gafney
Councillor I Millner
Councillor M Oldham
Councillor J Teixeira-Gomes

Also in attendance: County Councillor Mrs Saddington, District Councillor K Walker, John Dodson (FREG), and Jason Woolley

FPC16-054 Apologies for absence

Apologies for absence were received from Councillor J Teixeira-Gomes.

FPC16-055 Declarations of interest

It was AGREED that any declarations of interest would be stated by Members as required during the meeting.

FPC16-056 Minutes of the Parish Council – 1st August 2016

Subject to an amendment to minute number FPC16-045 to read 'Vice-Chairman', rather than 'President' the minutes of the meeting held on Monday, 1st August 2016 were accepted as a true and correct record and signed by the Chairman.

FPC16-057 County Councillor Report

It was agreed this item would be taken if and when County Councillor Mrs Saddington arrived.

FPC16-058 District Councillor Report

The Chair suspended the meeting at 6.31pm for Councillor Walker to present his report.

Councillor Walker advised that he had met Robert Jenrick, MP, to discuss funding for the relief road. The MP had been asked to contact the new Minister for Transport to invite him to make a site visit to Newark.

Councillor Walker offered his apologies for the October meeting.

The Chair thanked Councillor Walker for his report and reconvened the meeting at 6.33pm.

FPC16-059 Farndon Residents Environment Group

The Chair suspended the meeting at 6.34pm to allow John Dodson to present the report.

September had been a quiet month for the group with just a litter pick in the village. Work at Cottage Lane will be undertaken in October.

The meeting was reconvened at 6.38pm.

FPC16-060 Public 10 Minute Session

No questions were raised.

FPC16-061 County Councillor Report

With the arrival of County Councillor Mrs Saddington, the Chair suspended the meeting at 6.39pm to allow her to present her report.

Benches

Councillor Mrs Saddington referred to the request for a breakdown of costs quoted for the installation of the benches on the highway verges. A breakdown had been given which included costs for a portable toilet for contractors.

Village Sign

A resident had approached Councillor Mrs Saddington regarding providing a village entrance sign. The Clerk confirmed that no request had been received by the Parish Council. Permission would be required from VIA if a sign was agreed. A donation would be given by Councillor Mrs Saddington should the project be pursued.

Tarmac Scoping Report

Councillor Mrs Saddington noted that this item was on the agenda for discussion by the Parish Council. The matter would be discussed at Full Council on 24th November.

Christmas Carols on the Green

Councillor Mrs Saddington confirmed that she would be pleased to give a contribution towards the project and asked that the treasurer make contact.

The Chair thanked Councillor Mrs Saddington for her report and reconvened the meeting at 6.50pm.

FPC16-062 Parish Council Matters

(a) **Draft Lease in respect of St Peter's Early Years**

The Clerk advised that no further comments had been received from St Peter's Early Years following their committee meeting held recently. The Clerk would now progress completion of the lease with the Council's solicitors.

- (b) **To receive an update on the Memorial Benches for HM The Queen's 90th Birthday**
After discussion regarding the cost of siting the benches within the highway verge, it was AGREED that the Farndon Focus bench should be sited on the playing field, adjacent to the Diamond Jubilee plaque.

A decision regarding the siting of the Parish Council's bench would be made at a later date.

- (c) **To receive information on a Village Gate sign**
Members received information regarding village gate signs and discussed siting one at either end of the village.

It was AGREED that the Clerk should investigate this further and report back to a future meeting of the Council.

- (d) **Christmas Carols on the Green – 21st December**
Members received and noted the date for the Christmas Carols on the Green.

The Clerk would apply for the relevant road closure required for the event.

- (e) **Remembrance Sunday Service – 13th November**
Members received and noted the timings for the Remembrance Sunday Service on 13th November. The Clerk was asked to circulate details to Members for information.

It was AGREED that Dave Everington be asked to undertake the reading.

- (f) **Parish Notice Board Quotation**
Members received the quotation in the sum of £875 to provide a new noticeboard at Long Lane. This would provide a lockable area for use by the Parish Council and an accessible area for public notices.

It was AGREED that the noticeboard be purchased and a colour of 'Robin Hood Green' be requested.

- (g) **To receive the minutes of the Newark Healthcare Consultative Group**
Members received and noted the minutes of the meeting held on Tuesday, 19th July, which had been attended by Councillor Oldham.

Councillor Mrs Bayne reported on the Newark Healthy Partnership Group that had looked at how to increase the use of Newark Hospital. Lots of suggestions had been put forward which would be collated and published. While the Group had now had its final meeting, the work it had generated would be ongoing.

- (h) **Housing Needs Study**
After consideration Members were unanimous that they would not want to pursue an affordable housing scheme for the village. The Clerk to liaise with Midlands Rural Housing and Newark & Sherwood District Council to confirm that decision.

(a) **Planning**

16/01418/FUL – 107 Fosse Road, Farndon, Newark, NG24 3TL – Householder application for Erection of Garage Blocks and Stores

Councillor Oldham reported that work had already started on the changes outlined in the application so this was a retrospective application.

It was AGREED that the application be supported but a comment made that Members were disappointed to note that it was a retrospective application.

16/0317/FUL – The Orchard, 4 Old Hall Close, Farndon, Newark, NG24 3SQ – Householder application for raised roof to garage to form games room. Proposed tree works; T1 Walnut – Crown lift over new raised garage roof

While it was AGREED that no objection be raised to this application, Members were disappointed to note that a scheme could not be implemented that did not mean work was required to the T1 Walnut tree.

Decision Notice – Tree Works – 9 St Peters Close, Farndon

Members received and noted the decision notice granting permission for tree works at 9 St Peters Close.

Uneven Pavements

Councillor Oldham reported a raised manhole cover on the alleyway that connected California Road to Almond Grove. It was AGREED that the Clerk should report this via the County Council's online portal.

It was also AGREED that the general poor condition of the pavements in the village be reported.

Planning Enforcement Enquiry

Members noted that the District Council's Planning Enforcement Team were aware of the Parish Council's concerns regarding a property on School Lane. The Clerk would keep Members updated if and when feedback was received.

Benches in the Village

A general discussion took place regarding benches in the village. It was AGREED that the Village Handyman would investigate whether it would be possible to move one of the benches in the Meadow to replace that which had recently been vandalised.

The Clerk was also asked to review the benches in the Cemetery to ensure they were pleasant areas to sit and to review their placement if necessary, seeking permission to move if appropriate.

Planters

The Clerk advised that Devon Nurseries had been asked to plant both planters appropriately for the Autumn and Winter.

(c)

Playing Field

Weed Spray of Playing Field

Councillor Duckmanton confirmed that the recent weed spray had worked well.

Fence behind Goal Posts

The screen behind the goal posts had now been replaced.

It was AGREED that checking of the screen would be added on to the inspection record and form part of the weekly play area inspection checks by the Village Handyman.

Annual Play Area Inspection

The Clerk confirmed that an electronic copy of the annual inspection had been received.

The contents would be reviewed by the Clerk with the Village Handyman to determine what works were required.

A copy to be forwarded to Councillor Duckmanton for information.

Emergency Services – access to playing field key

The recent incident on the playing field had highlighted the issue of emergency access to the field.

Members discussed proposals put forward for remedying this and agreed it provided a good solution.

Litter

The Village Handyman referred to litter left on a regular basis by young people using the hard surfaced area to play football.

Access to Playing Field

Councillor Duckmanton expressed his concern at the number of quad bikes using the field.

It was AGREED that the Clerk should liaise with colleagues at other authorities to determine how they deter access without preventing disabled access.

(d)

Cemetery

Update on Cemetery Regulations

Members received and noted the recently circulated Cemetery regulations.

Cemetery Railings

Discussion took place on youths climbing the railings to gain access to the Cemetery for their footballs, rather than using the access on Marsh Lane.

It was AGREED that, in the first instance, the Clerk should source signs stating that the railings should not be climbed.

PCSO Munro to also be made aware of the problem.

(e) **Ponds & Riverside**

Use of disposable barbecues on the picnic area

The Clerk reported that the grass had recently been damaged by the use of a number of disposable barbecues.

It was AGREED that, prior to next Spring, the Clerk and Village Handyman would review the area to establish an area where disposable barbecues could be used and source appropriate signage to point users to that area.

Feedback on ponds inspection with FREG

The Clerk advised that, together with Councillor Teixeira-Gomes, the Village Handyman and John Dodson from FREG, an inspection had been made of the ponds and a number of works identified.

A further meeting had been held on site with the Council's contractor and quotations had been received for the different areas identified.

The inspection had also identified a need for an additional lifebuoy, works to the revetment and replacement of posts to prevent vehicular access from the car park. Quotations had been requested for works to the revetment, the other works could be undertaken in house.

FPC16-064 Financial Matters

(a) **To consider accounts for payment in accordance with the circulated schedule as at 26th September 2016**

Members AGREED payments in accordance with the circulated schedule outlined below.

To	Amount	Description
Various	3662.54	Wages
Parkland Trees & Hedges	400	Tree Works
D Lyne	156	Playing Field Mow 12 & 28/7
County Supplies	136.32	Stationery Supplies
Skipit Ltd	222	Skip Hire
Newark & Sherwood Locksmiths	42	Lock for Mortuary
Trade UK Account	128.34	Supplies
D Lyne	252	Playing Field & Meadow Mow
UK Fuels Ltd	63.98	Fuel – August
Paul Warner	125	Metal Work
Total:	5188.18	

To note any receipts in accordance with the circulated schedule as at 26th September 2016

Members NOTED receipts in accordance with the circulated schedule outlined below.

(b)	From	Amount	Description
	St Peter's Early Years	666.66	Rent – Two Months
	E Gill & Sons (Memorials) Ltd	35	Memorial – Turner
	E Gill & Sons (Memorials) Ltd	35	Memorial – Gafney
	E Gill & Sons (Memorials) Ltd	35	Memorial – Leveroni
	Farndon Cricket Club	443	Rent – 2016 Season
	E Gill & Sons (Memorials) Ltd	90	Memorials – Hall & Stansall
	E Gill & Sons Ltd	110	GR132 Leveroni
	E Gill & Sons Ltd	130	Interment - McGuinness
	Total:	1544.66	

(c) **To note the Council's Financial Position as at 31st August 2016**

Members received and noted the report which outlined the Council's financial position as at 31st August 2016.

The Clerk advised that, if Members had any queries, she would be happy to provide any clarification.

(d) **To note training for the Clerk on the Council's accounts package**

Members noted the recent training undertaken by the Clerk on the Council's accounts package which would allow for better presentation of financial information.

The cost of training was noted and ratified at £250 plus travel expenses.

(e) **Auto-Enrolment – NEST Pensions Registration**

The Clerk advised the Parish Council had been registered on the Government's pensions registration site. Further information would be presented to future meetings of the Council in the run up to auto-enrolment in April 2017.

FPC16-065 Notts Association of Local Councils

(a) **NALC Consultation – Important Council Tax Referendum Principles**

Members received and noted information regarding plans by the government to bring in new rules to force local councils to hold local referendums over increases to parish precepts.

It was AGREED that the response by NALC be circulated to Members for information and that further details would be presented to Council as and when received.

(b) **Survey on Community Led Housing**

It was AGREED that the Clerk should respond appropriately, bearing in mind the Council's views.

- (c) **Annual General meeting & Executive Committee Nominations – Wednesday, 16th November**
Members received and noted the invitation received to the Annual General Meeting on Wednesday, 16th November. It was AGREED that the Clerk and Chair should attend and that Councillor Baker should again be put forward for the Executive Committee.

FPC16-066 Nottinghamshire County Council

- (a) **NCC Residents Survey**
Members received and noted the recent circular from Nottinghamshire County Council regarding their online survey on the services provided.
- (b) **NCC Winter Service Order Form**
It was AGREED that the offer of 5 x 20kg sealed bags of salt (free of charge) be accepted. The Village Handyman to check the grit bins located around the village and ensure that they are full.
- (c) **Shale Wealth Fund – Government Consultation**
Members noted that this was out for consultation but as it did not directly affect the Council no response was required.
- (d) **Tarmac Scoping Report – Old Great North Road, Newark**
Members noted the scoping report submitted by Tarmac for a proposed sand and gravel quarry off the Great North Road. The submission was not included within the Minerals Plan currently out for consultation, but if included the traffic could have a negative impact as the A46 would be used to transport the gravel to market.
- (e) **Update on rights of way claim – Crees Lane**
Members received and noted the update from the Commons, Village Greens and Definitive Map Officer regarding the rights of way claim at Crees Lane.

No comment was made regarding the sign information was awaited on.

FPC16-067 Newark & Sherwood District Council

- (a) **Civic Service Invitation – Sunday, 16th October**
The invitation received from the Chairman of Newark & Sherwood District Council's Civic Service on Sunday 16th October was received and noted. It was AGREED that the invitation be declined with thanks.
- (b) **Annual Parish Council Conference – Monday, 3rd October**
Members received and noted the invitation received from Newark & Sherwood District Council to the Annual Parish Conference on Monday 3rd October. It was noted that the Clerk was attending and would report back as appropriate.
- (c) **Fly Grazing – A Community Problem**
Members received and noted the consultation document produced jointly by Newark & Sherwood District Council and Nottinghamshire County Council entitled 'The Management of Illegally Placed Horses in Nottinghamshire'. The document included guidance on the procedure to be followed should problems with fly grazing be experienced in the village.

John Dodson reported on the problems experienced over the summer on Farndon Park which were indirectly linked to fly grazing.

It was AGREED that comment be made that the document would be a useful guidance to have and would be adopted by the Parish Council if issued as a policy.

(e) **Local Plan Review : Preferred Approach – Strategy Consultation**

It was AGREED that the Clerk should complete the Preferred Approach – Strategy Comments Form and submit to the District Council.

FPC16-068 To receive any correspondence

(a) **How well do you know your NHS leaflet**

The Clerk to circulate a copy to Members.

(b) **Thank you letter from 1st Farndon Brownies**

Members received and noted the letter received from 1st Farndon Brownies following the recent donation of £100 from the Parish Council.

(c) **To note the invitation received from the National Allotment Society East Midlands Allotment Officers Forum**

Members received and noted the invitation to the Forum scheduled to be held on 2nd November in Lincoln.

(d) **To note receipt of Field in Trust's 2015 Impact Report**

Members noted receipt of Field in Trust's 2015 Impact Report.

FPC16-069 To receive items for notification

(a) **Data Protection Registration Renewal**

The Clerk confirmed that the renewal notice had been received for the Council's Data Protection Registration.

It was AGREED that this should be renewed at a cost of £35.

(b) **Letter of Thanks**

The Clerk referred to a recent letter received from a resident thanking the Parish Council for its prompt action in remedying a reported problem on North End.

(c) **Decision Notice – 16/00807/FUL – 77 Fosse Road, Farndon**

Members received and noted the decision notice granting planning permission to demolish bungalow and outbuilding and erect four bedroom replacement dwelling at 77 Fosse Road, Farndon.

(d) **Completion of Registration – Land lying to the North West and North East of North End, Farndon, Newark**

The Clerk advised that notice of completion of the registration had been received from the Land Registry.

FPC16-070 Date of Next Meeting

Monday, 24th October 2016

Changes in Personnel

This report contains information relating to the financial or business affairs of a particular person (including the authority holding that information) which is a category of exempt information under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) which the Council has the power to exclude the press and public if it so wishes.

RECOMMENDED that under Public Bodies (Admissions to Meetings) Act 1960 1 (2), the press and public be excluded from the meeting during discussion of this item of business on the grounds that it involves the likely disclosure of exempt information as defined in the Public Bodies (Admissions to Meetings) Act 1960 1 (2) of the Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.